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IMPORTANT INFORMATION

For admission seekers to B.Com-I, BBA-I, BCA-I

- ▶ Panjab University will conduct centralized admission for B.Com.-I as per its notification.
- ▶ Centralized admission for BBA-I will be held at GCCBA, Sector 42, Chandigarh.
- ▶ Centralized admission for BCA- I will be held at PGGC Sector 46, Chandigarh.
- ▶ Advertisement in this regard will be placed in leading newspapers.

Candidates and their parents/guardians are expected to read the prospectus carefully before applying for admission.
Candidates should consult the pages of the relevant course and the college where they want to apply.

PROSPECTUS ON INTERNET

This Prospectus is also available on the website of Chandigarh Administration **<http://chandigarh.nic.in>** and from the website of the respective colleges. The Prospectus and the Admission Form can be downloaded and submitted to the college where a student wants to seek admission. Apply on a separate Admission Form for each college and each course.

A Bank Draft of Rs.80/- should be attached along with the duly filled Admission Form by the students who download the Prospectus. It should be addressed to Principal, Govt. College _____, Sector _____, Chandigarh. The student should mention the name of the college as above on the bank draft.

The duly filled Admission Form may be sent through registered post or submitted at the counter of the college in which admission is being sought.

Price : Rs.80/-

PORTALS OF HIGHER EDUCATION IN CHANDIGARH : AN OVERVIEW OF GOVERNMENT INSTITUTIONS

The City beautiful, Chandigarh has deservedly acquired another tag-that of being a city with limitless opportunities to acquire knowledge. The Directorate of Higher Education, Chandigarh Administration exhibits untiring zeal and commitment to transform its educational institutions into centres of educational excellence. Its five premier colleges and a Regional Institute are a testimony to its fervour in promoting a culture that values broad-based knowledge, professional skills and humane ideals of equality and social justice. The colleges are affiliated to Panjab University, Chandigarh under the auspices of the Chandigarh Administration and directly monitored by the Director, Higher Education Chandigarh.

- **Postgraduate Govt. College, Sector 11 (PGGC-11)**
- **Postgraduate Govt. College for Girls, Sector 11(PGGCG-11)**
- **Postgraduate Govt. College for Girls, Sector 42 (PGGCG-42)**
- **Postgraduate Govt. College, Sector 46 (PGGC-46, Co-educational)**
- **Govt. College of Commerce & Business Administration, Sector 42 (GCCBA, Co-educational)**
- **Regional Institute of English, Sector 32 (Co-educational)**

Infrastructure

Each college has an expansive modern campus with spacious lecture theatres, well-equipped

laboratories, auditoriums, and multi-media seminar rooms with hi-tech facilities. The colleges boast of state-of-the-art language labs, computer labs with intranet and internet facilities and well stocked libraries. The administrative offices are modern and fully computerized.

Faculty

The teaching faculty is highly qualified, dedicated and committed to upgrading their professional acumen. The methods of teaching are innovative and are aimed at stimulating the individual thought processes and creativity of the students. Healthy interaction between the teachers and the students facilitates a very encouraging and motivating learning environment. To expose the students to the best brains in respective fields, extension lectures and seminars are organised wherein eminent educationists, subject experts and professionals are invited to deliver lectures and to conduct workshops.

Courses

The colleges provide a wide range of undergraduate and postgraduate courses in Humanities, Science, Commerce and other related as well as specialized fields such as Biotechnology, Bio-Informatics, Micro-Biology, Physical Education etc. Many add-on courses, soft skills and IT based programmes are also offered to the students. Honours courses are available in almost all subjects.

Co-curricular, Cultural and Extra-curricular Activities

Each college ensures that academics is not confined to the classroom or straitjacketed within a prescribed syllabi; students are encouraged to move beyond the boundaries of the course content and to explore various dimensions of knowledge. Each college publishes its own magazine which serves as a forum for creativity and self-expression, along with showcasing its activities and achievements. There are clubs and discussion forums to foster critical thinking and to provide platform for honing talent in debates, dramatics, public speaking, quizzes & fine arts.

Apart from regular intra and inter-college competitions and events, there is the Panjab University Annual Youth and Heritage Festival which attracts talent from all over the city and Punjab. Winners in this prestigious event move on to participate in the National level Inter - Varsity competitions. Our students also actively participate in events such as Rose Festival, Chandigarh Carnival etc. which are annual features of the Chandigarh Administration. Field trips, excursions, treks and tours are also organized for the students in order to support class-room teaching.

Various societies such as AIDS Awareness & Public Health Society; Traffic Awareness & Road Safety Society; Environment Awareness Society; Preservation and Protection of Heritage Society; Gender Equity Society; Best from Waste Society; Community Hygiene & Sanitation Society and Drug De-Addiction Society are functioning in each college to create awareness of societal needs and concerns among students as well as to assist in their all round development. Events and programmes like interactive sessions, talks, inter and intra college competitions, seminars, workshops, field visits etc. are organized regularly on weekly basis. All the students are involved in these activities.

Libraries

Each college has its own library equipped with the latest books, journals, magazines and newspapers. All the libraries are computerised and offer a host of facilities--open shelf displays, photostat facility, clipping services, internet access, career and subject specific bulletins etc. Exhibitions, library-related competitions and Readers' clubs help to encourage the reading habit among students and teachers. Spacious, Air-conditioned reading rooms are available for the academically inclined to spend time in reading, researching and writing.

Sports

Sound bodies and minds imbued with the sporting spirit are a necessity in today's world, for which each college has its own department of Physical Education and Sports wing, with trained coaches imparting training in a host of games ranging from athletics and basketball to wrestling and yoga. Playing fields and well - equipped gymnasiums provide the students with infrastructural resources, while encouragement to participate in Annual Sports Meet and competitions ranging from intra-college to national level, provides them the opportunities to become top-ranking professionals in the sports arena.

Hostel Accommodation

Affordable and comfortable hostel facilities are available on campus in PGGC-11, PGGCG-42 and PGGCG-11, with provision for stay in off-campus hostels for students of PGGC-46 and GCCBA-42. Provision has also been made for accommodation for girls in Govt. Hostel, Sector 24 Chandigarh. There is provision for the boys of GCCBA- 42 in the general hostel of PGGC-11. The college hostels, under the charge of wardens who live on campus, are equipped with modern amenities such as geysers, water-

coolers, public telephones, etc. Fresh and hygienic food is served. Medical facilities of a doctor, nurse and dispensary, reading-rooms with magazines and newspapers, and common rooms with cable TV and indoor games ensure a homely environment.

Towards Holistic Development

Zealously active NSS units of each college inspire students to reach out to the community, especially the underprivileged and deprived sections of the society through "adoption" of villages/slums. To foster communal harmony and national integration, NSS camps are held in which students participate in a variety of activities. Blood donation camps, tree-plantation drives and marches and campaigns to tackle social evils such as AIDS, Drug addiction, female foeticide, are a regular feature. NCC wings of the army, navy and air-

force train cadets for a disciplined way of life, apart from instilling patriotic fervour in them.

Placement Opportunities

A smooth entry into a career that offers ample opportunities for progress and learning is the aspiration of every student. To facilitate this, there is a pro-active Placement Cell in each college which maintains links with business houses and potential employers, inviting leading corporate entities from diverse industries such as BPO, IT, ITES, banking and finance, pharmaceuticals, bio- technology, bio-informatics, science and technology, fashion and retail, etc. to interview student candidates.

It is to the credit of all the colleges, that many of their outgoing students have secured placements in top ranking organisations such as WIPRO, INFOSYS, HDFC bank, ICICI, and TCS.

*Tell me and I forget. Teach me and I remember.
Involve me and I learn.*

DETAILS OF COURSES IN DIFFERENT COLLEGES / RIE

Name of the College	Subject	No of Seats
Postgraduate Govt. College Sector 11	MA English	60
	MA History	35
	MA Punjabi	25
	MSc Chemistry	30
	MSc IT	30
	MPEd I (Annual)	40
	BA	800
	BCom	140
	BSc Medical	100
	BSc Non Medical**	200
	BSc Computer Science (Elective)	60
	BSc Microbiology (Elective)	30
	BSc Biotechnology (Elective)	30
	BSc Bioinformatics (Elective)	30
	BSc Biotechnology (Hons.)	30
	BPEd (Four year course)	50
	Functional English (Elective)	30
	BCA	80
	BBA	80
	Certificate Course in Office Management	40
Postgraduate Govt. College for Girls Sector 11	MA Dance	30
	MA Economics	30
	MA English	30
	MA Music (V)	30
	MA Music (I)	30
	MA Psychology *	*
	MA Pub Ad	30
	MA Sociology	30
	MSc Botany	20
	MSc Chemistry	20
	MSc Zoology	20
	PG Diploma in Computer Application	40
	BA	800
	BCom	140
	BSc Medical	140
	BSc Non Medical	140
	BSc Computer Science (Elective)	60
	BCA	80
	Functional English (Elective)	30
	Certificate Course in Office Management	40
Add-On Courses (UGC Sponsored)****		

Postgraduate Govt College for Girls Sector- 42	MA English	40
	MA Sociology	30
	MA Public Admn	30
	MA Political Science	30
	Msc Zoology	20
	MSc Botany	20
	MSc Microbial Biotechnology*	20
	MSc IT*	30
	PG Diploma in Computer Application	30
	PG Diploma in Translation (English to Hindi)	30
	PG Diploma in Mass Communication	30
	PG Diploma in Guidance & Counseling	30
	BA	850
	BCom	140
	BSc Medical	120
	BSC Non Medical	160
	BSc Computer Science (Elective)	40
	BA / BSc IT (Elective)*	40
	BSc Microbiology (Elective)	30
	BSc Biotechnology (Elective)	30
	BSc Bioinformatics (Elective)	30
	BSc Biotechnology (Hons.)	30
	BPEd (One year course)	50
	Functional English (Elective)	30
	Functional Hindi (Elective)	30
	BCA	80
	Add-On Courses***	
Postgraduate Govt. College (Co-Ed) Sector 46	MCom	30
	BA	700
	BCom	140
	Functional English (Elective)	30
	Advertising, Sales Promotion and Sales Management	50
	BCA	40
Govt. College of Commerce and Business Administration, Sector 42	BCom	140
	BBA	40
Regional Institute of English, Sector-32	MA English	30

* Subject to approval by Panjab University, Chandigarh

** Subject Combination of Statistics, Physics and Maths is also available

*** For Details see Page number 15

HUMANITIES

Master in Arts (MA)

Eligibility

As per the Panjab University General Guidelines for Admission booklet, the following procedure would be adopted for admissions to these courses:

In every College / Teaching Department of the Faculties of Arts and Languages which does not hold a separate entrance test for admission to MA / Semester-I there should be two merit lists: first merit list consisting of those candidates who did their BA with the subject of MA and the second of those who did not study the subject of MA for their BA examination. The first merit list should be taken up first and the second merit list when the first merit list is exhausted.

1. In the case of MA English, students with Elective English should have secured at least 45% marks in the combined total of BA I, II and III. Students having General English should have secured 50% marks in BA degree. Students seeking admission in MA Courses should have secured 45% in the relevant subject and 50% in aggregate.
2. Marks of other universities will be normalised to 2400 marks which are 3 year aggregate marks of BA / BSc (Gen.) of Panjab University. Similarly, marks obtained by the candidates in the relevant subject will be normalised to 600 which is the total of 3 year aggregate marks of BA / BSc (Gen.) of elective subjects of Panjab University.
3. Weightage for admission to MA I will be as follows:

(i) Academic Weightage:	60 %
a. 10th class	10 %
b. +2 class	10 %
c. BA/BSc/BCom	25 %
d. BA(Hons.)/BSc(Hons.)/BCom.(Hons.)	15 %
(ii) Written And Oral/aptitude Test:	40 %
a. Written Test of one hour duration	25 %
b. Aptitude test (Wherever Applicable)	15 %

The test in the concerned subject will be based on the syllabus of Bachelor level of Panjab University.

Master in Commerce (MCom)

Eligibility

- (a) A bachelor's degree in Commerce with not less than 45% marks in the aggregate;

Or

- (b) BCom (Honours) degree with not less than 45% marks in the aggregate;

Or

- (c) A bachelor's degree with Honours in Economics / Mathematics / Statistics / Commerce with not less than 45% in aggregate;

Or

- (d) A bachelor's degree with 50% marks in aggregate having offered Economics/ Mathematics / Statistics / Commerce as a subject in the examination.

In case of a candidate having Bachelor's degree of the University through Modern Indian Language [Hindi/Urdu/Punjabi/Gurmukhi Script] and/ or in a Classical Language (Sanskrit/Persian/Arabic) or degree of any other University obtained in the same manner recognized by the Syndicate; 50% marks in aggregate shall be calculated by taking into account full percentage of marks in all the papers in Language excluding the additional optional paper, English and the elective subject taken together;

Or

An associate of the (i) Institute of Chartered Accountants of India or England or (ii) Institute of Cost and Works Accountants of India or England;

Or

A pass in the final examination conducted by the Institute of Company Secretaries of India;

Or

Any other qualification recognized by the Syndicate for this purpose:

A candidate who seeks admission on the basis of qualifications mentioned in (c), (d), and (e) above shall be required to qualify a special examination in two papers on (i) Commercial and Taxation Laws, and (ii) Accounting and Auditing, within one year from the date of Admission (either with Semester I examination or with Semester II examination), in accordance with the Syllabus as may be prescribed by the Senate.

Further, the maximum marks shall be 100 in each paper and the pass marks shall be 35% as in BCom Examination. There shall be no internal assessment in these papers and marks in these papers will not be counted for the Semester examination.

SCIENCE

Master in Science (MSc)

(Chemistry, Zoology, Botany, Microbial Biotechnology)

Eligibility

Students who have completed BSc from the Panjab University or any other recognized university are eligible for admission as per rules and regulations of the Panjab University. Admission will be made on the basis of merit of OCET (Other Combined Entrance Test) conducted by Panjab University.

MSc IT

See Section 'Self Financing Courses' of the prospectus for Eligibility Conditions to the above course.

Postgraduate Diploma in Various Subjects

Eligibility

- i) Graduation (BSc / BA / BCom or equivalent under 10+2+3 system of examinations) with minimum 50% marks.
- ii) BTech / BE
- iii) Any other examination recognized by the Panjab University as equivalent to (i) and (ii).
- iv) The admission will be as per norms laid down by the Panjab University.
- v) Students from universities other than the Panjab University must attach a No-Objection Certificate granting permission to pursue the course with the Panjab University.

UNDER GRADUATE COURSES

Bachelor of Arts (BA)

Eligibility for BA I under 10+2+3 System

A candidate, who has passed 10+2 class examination from State Board/CBSE/ICSE or any other recognized

Board/ University, shall be eligible to seek admission to BA-I. The admission to this class shall be made according to the Panjab University and Chandigarh Administration rules. The colleges offer limited number of seats in various vocational subjects. Admission to these subjects will be made on the basis of merit.

Eligibility for Compartment Candidates of +2 Examinations for Admission to BA / BSc / BCom –I (General)- Ist Year Class only. A candidate who has been placed under compartment in the +2 examination conducted by Board / Body / Counsel / University in India shall be eligible for admission to the first year of to BA / BSc / BCom (General) course under 10+2+3 system of education provided he/she fulfills the following conditions:

1. His / Her name figures in the list of eligible candidates.
2. He/ she should have been placed in compartment in one subject only.
3. "That a candidate who has been placed under compartment /re-appear in one subject only with atleast 20% marks in the subject in which he/she has been placed in compartment in the +2 examination conducted by the Open School Board in India shall be eligible to seek admission to the Ist Year of BA / BSc General, BCom/ BBA/ BCA course under 10+2+3 system of education. If otherwise eligible, provided he/she passed all the subjects in one attempt except the one in which he/she was placed under compartment/ re-appear and also he/she fulfills the conditions as are applicable in the case of students who have been placed under compartment in the +2 examination conducted by Board/ Body/ Counsel / University in India. This be given effect to w.e.f the academic session 2009-10. (Vide Syndicate Para- 10 dated 18-04-2009)". 20% implies theory and practical taken together.
4. He/ She should have obtained the requisite percentage of marks in the aggregate of the examination as laid down in the relevant regulations.

Provided that a candidate joining the BA-I Year class should have obtained atleast 33% marks in the aggregate of all the subjects (including the marks obtained by him/her in the subject of compartment, theory and practical/s taken to together) taken up by him/her at the +2 examination.

Compulsory Subjects

1. English
2. Punjabi/ History and Culture of Punjab : Only the following students may take up History and Culture of Punjab in place of Punjabi Compulsory
 - i) Students who are not domicile of Punjab and have not studied Punjabi upto Class X.
 - ii) Wards of Defence Personnel and Central Govt. Employees who are transferable on all-India basis.
 - iii) Foreigners
3. Environment and Road Safety Education**

Elective Subjects

Besides the above compulsory subjects, a student is required to take up three Elective Subjects. The students should see the respective section of the college they intend to take admission in for the choice of elective subject combination.

Courses in BA Honours

<i>Name of the College</i>	<i>Subjects Available</i>
PGGC-11	English Psychology Economics Hindi Political Science History Geography Sociology Defence Studies
PGGCG-11	Economics English French Geography Hindi History Music (I) Music (V) Punjabi Political Science Psychology Public Administration Sanskrit Sociology

PGGCG-42

English
Punjabi
Hindi
History
Public Administration
Political Science
Sociology
Geography
Music (V)
Psychology
Sanskrit

PGGC-46

Economics
Hindi
History
Geography
Public Administration
Psychology

Eligibility for BA (Honours) Course

1. Students having secured at least 50 percent marks in the concerned elective subject in BA I can take up Honours Course in BA II.
2. Classes in Honours will be started only if the number of students opting for Honours in a particular subject at least ten. The students who take up Honours Course will have to appear in four papers (Two along with part II examination and two along with Part III examination).

Bachelor of Commerce (BCom)

Eligibility of BCom I (Under 10+2+3 system)

<i>Qualifying Examination</i>	<i>Percentage</i>
10+2(Commerce)	40%
a. or 10+2(Arts) with at least two subjects from the list below*	45%
b. or 10+2(Arts) without any subject from the list below*	50%
c. or 10+2(Science) without any subject form the list below*	50%
d. or Any +2 Examination under vocational stream from commerce discipline having weightage of three papers or	

Any other Examination recognized by the University as Equivalent to a) b) c) or d) as above, with requisite percentage of marks given under each Clause.

* The List

1. Commerce or Theory of Commerce or Foundation course in Commerce.
2. Accountancy or Book Keeping and Accountancy
3. Business Organization and Management or Business Management or Theory and Practice of Management
4. Insurance or General Insurance or Life Insurance
5. Banking and Trade
6. Commercial Geography
7. Office Management and Secretarial Practice or Office Organization and Management
8. Mercantile Law or any Company Law
9. Auditing
10. Typewriting and Stenography/Computers (for Typewriting)

BCom 1st Year

1. English and Business Communication Skills
2. Punjabi/HCP#
3. Commercial & Labour Laws
4. Financial Accounting
5. Business Organisation and Mgt.
6. Business Math. and Stats.
7. Environment and Road Safety Education**

Additional Optional

Introduction to Computer Science***

BCom 2nd Year

1. Company Law & Auditing
2. Corporate Accounting
3. Cost Accounting
4. Business Economics
5. Banking & Insurance
6. Indirect Tax Laws

BCom 3rd Year

1. Functional Management
2. Management Accounting and Business Finance
3. Direct Tax Laws
4. Indian Economy
5. Entrepreneurship and Small Business
6. Any one of the following Papers:
 - (i) Computer Application in Business
 - (ii) Operations Research
 - (iii) Organizational Behaviour
 - (iv) Investment Management
7. Viva-Voce 50

Courses in BCom Honours

<i>Name of the College</i>	<i>Subjects Available</i>
PGGC-11	Business Economics Business Finance and Accounting
PGGCG-11	Business Finance and Accounting
PGGCG-42 PGGC-46	Business Economics Business Economics Business Finance and Accounting Electronic Commerce (E-Commerce)
GCCBA-42	Business Finance and Accounting Electronic Commerce (E-Commerce)

Eligibility

A student having secured at least 50% marks in aggregate.

The following categories of the students shall be entitled to take the option of History & Culture of Punjab in lieu of Punjabi as compulsory subject :

- i) The students who have not studied Punjabi upto class 10th.
- ii) Wards of/and Defence Personnel and Central Government employee/employees who are transferable on all India basis.
- iii) Foreigners.

** 'Environment and Road Safety Education' is a compulsory qualifying paper, which the students have to study in the BA/BSc/BCom1st year. The students are required to qualify this paper either in the first year, second year and third year of the course. The examination will be conducted by the University.

*** 'Introduction to Computer Science' is an Additional Optional Subject. The students may clear the examination for this course during their stay of three years in the College. In the case of those who qualify this course, the marks obtained will be mentioned in the Detailed Marks Card, but these marks will not be counted towards the aggregate marks.

Conditions

1. A candidate seeking admission to first year of BCom Examination should have passed in the subject of English at +2 examination level. In cases where passing in the subject is not necessary according to the regulations of certain boards/ bodies/councils/universities in India, the admission of the candidate shall be provisional and will be confirmed only after he/she has cleared the subject of English as the deficient subject from the parent board / body / council / university in two consecutive chances subsequent to his / her admission failing which the admission will stand cancelled.
2. A candidate who has been placed under compartment in the +2 examination conducted by board/ body/council/university in India shall be eligible to seek admission in the first year of B.Com Course provided he fulfills the following conditions:
 - i) He/she should have been placed in compartment in one subject only.
 - ii) He/she should have obtained at least 20% marks in the subject in which he has been placed in compartment and he should have obtained the requisite percentage of marks in the aggregate in the examination, as laid down in the relevant regulations.
 - iii) The students who have compartment in the +2 class with less than 20% marks shall also be allowed to be admitted, provided they had obtained 20% or above marks in the supplementary examination upto the last date of admission. They shall be considered for admission to the next higher class provided they are eligible, and subject to the availability of seats.

Eligibility for BCom II & BCom III

Admission to BCom II & BCom III is limited to the students who have passed BCom I & BCom II from these colleges and from other colleges which qualify for equivalence and eligibility as per Panjab University norms. New Admissions will, however, be subject to the availability of seats in the respective colleges.

Bachelor in Science (BSc)

1. BSc Non Medical

2. BSc Computer Science (Elective)

3. BSc IT (Elective)

Eligibility

Applicants seeking admission to the course No 1, 2 and 3 should have passed class XII (Non-Medical Group) examination of CBSE/PSEB or any other equivalent examination recognized by the Panjab University. The candidate should have obtained at least 40% marks in aggregate at this level. However, admission will be on the basis of merit as per general rules of admission.

4. BSc I (Medical)

5. BSc I Microbiology (Elective)

6. BSc I Biotechnology (Elective)

7. BSc Bioinformatics (Elective)

Eligibility

Applicants seeking admission to the course No 4, 5, 6 and 7 should have passed class XII (Medical Group) examination of CBSE/ICSE or any other equivalent examination recognized by the Panjab University. The candidate should have obtained at least 40% marks in aggregate at this level. However, admission will be on the basis of merit as per general rules of admission.

8. BSc Biotechnology (Hons.)

Eligibility

Applicants seeking admission to the course No 8 should have passed class XII (Medical & Non-Medical Group) examination of CBSE/ICSE or any other equivalent examination recognized by the Panjab University. The candidate should have obtained at least 40% marks in aggregate at this level. However, admission will be on the basis of merit as per general rules of admission.

NOTE :

Extra Practical Funds as prescribed by Panjab University / Chandigarh Administration will be charged from the students.

A candidate joining the BSc (General) - 1st year class should have obtained at least 40% marks in the aggregate of all the subjects (including the marks obtained by him/her in the subject of compartment/ Theory and Practical/s taken together) taken up by him/her at the +2 exam.

Compulsory Subjects

1. Punjabi/ History and Culture of Punjab (Only in First Year)

Only the following students may take up History and Culture of Punjab in place of Punjabi Compulsory

- i) Students who are not domicile of Punjab and have not studied Punjabi upto Class X
- ii) Wards of Defence Personnel and Central Govt. Employees who are transferable on all-India basis.
- iii) Foreigners

2. Environment and Road Safety Education

3. English (Only in Second Year)

ELECTIVE SUBJECTS offered in BSc Medical (General)

Subject Combinations	PGGC-11	PGGCG-11	PGGCG-42
Zoology, Botany, Chemistry	✓	✓	✓

ELECTIVE SUBJECTS offered in BSc Medical (Bioinformatics)

Subject Combinations	PGGC-11	PGGCG-11	PGGCG-42
Bioinformatics, Botany, Chemistry	✓	--	✓
Bioinformatics, Zoology, Chemistry	✓	--	✓
Bioinformatics, Botany, Computer Sci	✓	--	✓
Bioinformatics, Zoology, Computer Sci	✓	--	✓

ELECTIVE SUBJECTS offered in BSc Medical (Bio-Technology)

Subject Combinations	PGGC-11	PGGCG-11	PGGCG-42
Bio-Technology, Botany, Chemistry	✓	--	✓
Bio-Technology, Zoology, Chemistry	✓	--	✓

ELECTIVE SUBJECTS offered in BSc Medical (Microbiology)

Subject Combinations	PGGC-11	PGGCG-11	PGGCG-42
Microbiology, Botany, Chemistry	✓	--	✓
Microbiology, Zoology, Chemistry	✓	--	✓

ELECTIVE SUBJECTS offered in BSc Non-Medical (General)

Subject Combinations	PGGC-11	PGGCG-11	PGGCG-42
Physics, Mathematics, Chemistry	✓	✓	✓
Statistics, Physics, Maths.	✓	--	--

ELECTIVE SUBJECTS offered in BSc Non-Medical (Computer Science)

Subject Combinations	PGGC-11	PGGCG-11	PGGCG-42
Physics, Mathematics, Computer Sci	✓	✓	✓

ELECTIVE SUBJECTS offered in BSc Non-Medical (Information Technology)

Subject Combinations	PGGC-11	PGGCG-11	PGGCG-42
Information Technology, Physics, Maths	--	--	✓
Information Technology, Physics, Bio-Informatics	--	--	✓

Important instructions for admission to BPEd and MPed at PGGC-11

TEACHER EDUCATION AND LEARNING

Co-ordinator - Dr. R.S. Brar

Last date of submission of forms

BPEd (I) 13-07-2012

MPed (I) 30-06-2012

BPEd

(Approved by NCTE vide Letter No. NRC/NCTE/F-7/CH-19/APN00416) dated 14 May, 2008

Reservation for U.T/ General Pools : 60:40

Age Limit : 16 to 24 Years

First Year

1. 45% marks in fitness test required to qualify for admission
2. Original documents required for verification
3. State Sports Department graded Sports participation certificates required under sports quota admissions.
4. Medical certificate from Govt. Hospital for physical fitness test mandatory.

Note:

Information regarding rules, regulations, study scheme etc. may be viewed on the website of the college.

Eligibility**1. Eligibility Conditions for Admission to BPEd First Year**

<i>Qualifying Examination</i>	<i>Percentage</i>
i) Senior Secondary Certificate Part-II Or +2 of recognized Board/ Council / University	45%
ii) Certificate in Physical Education of 2 Years from any recognized University / Institution or any equivalent qualification recognized by PU, Chandigarh	45%
iii) Age should not be more than 24 years on September 2012. Relaxation in age upto 25 years in case of national/ International Position holder candidates/ SC/ST subject to qualifying the standard physical fitness/ efficiency test i.e. Coopers 12 minutes/ 9 minutes run/walk test for boys and girls respectively, he/she is required to score the minimum 45% marks of the maximum score obtained by the examinee.	
iv) Merit for BPEd- First Year shall be prepared on the basis of marks obtained in the qualifying examination, fitness test with due weight age in the field of sports / NCC / NSS and proficiency in the game of choice etc. as per the guidelines of the Chandigarh Administration / Panjab University, Chandigarh.	
v) The reservation policy and relaxation in the qualifying marks will be followed as per the guidelines of the Chandigarh Administration (UT).	

2. Internship (BPEd)

Three months internship in schools is mandatory in the Fourth year of BPEd course for the successful completion of degree

3. Medium of Examination (BPEd & MPEd)

Three sets of question papers will be set offering English, Punjabi and Hindi mediums

MPEd

(Approved by NCTE vide Letter No. F.NRC/NCTE/F-7/CH-32/148 MEETING/2009) dated 31 Aug., 2009

Reservation for U.T/ General Pools: 60:40

Eligibility**1. Eligibility Conditions for Admission to MPEd First Year**

<i>Qualifying Examination</i>	<i>Percentage</i>
i) Bachelor's Degree in Physical Education (BPEd- Four Year) from any recognized University	55%
ii) Bachelor's Degree of Physical Education (BPEd- One Year) after Graduation/ Post Graduation Diploma in Physical Education of any other University recognized by Syndicate as equivalent to with	55%
iii) Any other qualification recognized by the Syndicate / NCTE / Chandigarh Administration as equivalent to (i), and (ii).	
iv) The reservation policy and relaxation in the qualifying marks will be followed as per the guidelines of the Chandigarh Administration (UT). Provided that a candidate considered for admission under any of the above clause (I) to (iii) qualifies in the Coopers' 12 minutes /9 minutes run/ walk test for boys and girls respectively at the time of admission to this course and he/ she is required to score minimum 45% marks of the maximum score obtained by the examinee.	

Important:

- Admission to MPEd Course will be on the basis of Written Entrance Test. Seventy five questions of multiple choice will be set based on BPEd syllabus and Current Events. There will be no negative marking. Over written answers will not be evaluated.
- Additional Sports weightage will be provided as per clause 18.2 of Handbook of information of Panjab University, Chandigarh
- For subject details of BPEd- First, Second and Third and Fourth Year and MPEd First Year and Second Year (Annual System) refer to website www.puchd.ac.in (Complete Syllabi- Education- Physical Education)

Fee Structure

The students selected shall be required to pay the fee within 24 hours after the display of the Merit-Cum-Selection list, failing which the seat will be given to the next candidate in the merit/waiting list. The fees shall be taken in three installments the details of the fee structure is as given below:

	<i>1st Intl.</i>	<i>2nd Intl.</i>	<i>3rd Intl.</i>
BPEd Classes			
BPEd I Year	11,785	10,450	5,875
BPEd II Year	10,860	10,550	6,175
BPEd III Year	9,460	9,250	4,875
BPEd IV Year	8,360	7,885	3,475
M.P.Ed Classes			
MPEd I Year	9,470	10,000	7,250
MPEd II Year	8,630	10,035	7,250

Students should make inquiry at campus hostel about hostel charges once they are allowed admission in the course.

Note:

The fee structure is subject to the change, if any, made by the Panjab University, Chandigarh and Chandigarh Administration, Chandigarh

Important instructions for admission to BPEd at PGGCG-42

Eligibility for Admission to the Course:

- A Bachelor's or Masters degree in any discipline of Panjab University / any other University recognized by the Syndicate as equivalent to obtaining not less than 45% marks.
- Provided that the candidate qualifies in the standard Physical Efficiency Test and has participated in at least one game /sport at Inter-College level.

Entrance Theory Test (objective type) will be conducted from within the syllabus of Physical Education (Theory and Practical) for Undergraduate Classes of Panjab University, Chandigarh including general Sports Awareness. More emphasis will be laid on Games/ Sports and their organization - Olympic Games, Asian Games, Commonwealth Games, Afro-Asian Games, SAF Games etc and (IAAF, AFI, IOC, IOA, OCA, BCCI, ICC ETC)

- A Person getting O, A or B certificates of merit for winning first, second or third position in Olympic/World games/Common wealth games. 50marks

- Person representing India in the above said games/ tournaments. 40 marks
- A person representing India in official test matches abroad and within the country. 30 marks
- 1st position in all India inter university / senior national approved games / Competitions conducted by the respective federation. 20 marks
- 2nd position in the above said competitions. 15 marks
- 3rd position in the above said competitions. 10 marks
- 1st position in zonal inter- university competitions. 9 marks
- 2nd position in the above said competitions. 8 marks
- 3rd position in the above said competitions. 7 marks
- 1st position in the inter college / State approved games / competitions. 6 marks
- 2nd position in the above said competitions 5 marks
- 3rd position in the above said competitions. 4 marks

Uniform / Dress Code

Sports/ Games/ Activity Dress -Navy Blue track suit and grey T-Shirt.

Footwear: As per the requirement of Game/ Sports/ Activity - White warming - up / Running Shoes/ Football Studs, Spikes etc.

Formal dress: Theory Classes, Teaching Practice in School/ College, Celebrations of National / International Days. Departmental Functions etc.

Summer Uniform: - Grey Trousers with Navy Blue T-shirt.

Winter Uniform: - Grey Trousers, White full Sleeve Shirt, Navy Blue Blazer with Navy Blue Scarf.

Reservation Policy: As per Punjab University Norms

Extra Curricular Activities - Sports

The college provides facilities for the following games. Students on the rolls are expected to participate in at least one of these:

- Hockey
- Basket Ball

- | | |
|----------------------------------|---------------|
| 3) Table Tennis | 4) Kho-Kho |
| 5) Volley-ball | 6) Yoga |
| 7) Cross Country Race | 8) Athletics |
| 9) Cricket | 10) Football |
| 11) Weight-Lifting/Power Lifting | 12) Hand-ball |
| 13) Soft-ball | 14) Judo |
| 15) Net-ball | 16) Kabaddi |
| 17) Fencing | 18) Yachting |
| 19) Gymnastics | |

All students opting for Physical Education as an elective subject and participating in games must equip themselves with proper sports gear as soon as they join the college.

The college gives the **Best Athlete Award** to the student who excels in five different athletic events in the Annual Athletic Meet.

JOB ORIENTED ELECTIVE SUBJECTS

Note:

Out of the below mentioned job-oriented subjects, students can take one of these as one of the elective subjects.

Functional English

Eligibility: 10+2 (Preference will be given to the students who have cleared +2 with English Course A)

Mode of Admission at PGGCG-42

Strictly on the basis of merit and performance in the Entrance Test. **Date and Venue of Entrance Test is 9.7.2012 to 12.7. 2012 at 10:00 am in Communication Skill Lab (IT Block).**

Mode of Admission at PGGCG-11

Admission to this course will be strictly on the basis of merit and performance in the Entrance Test combined with the marks that the candidate has secured at +2 level.

The test will be conducted on July 9, 2012 at 10:30 am in the Department of Functional English.

Functional Hindi

Eligibility: Students should have studied as one of the subject at the +2 level. Admission will strictly be on merit.

Principles and Practices of Insurance*

*Admission to these courses will strictly be on merit.

Police Administration*

*Admission to these courses will strictly be on merit.

SELF FINANCING COURSES

MSc IT Ist Semester

Eligibility

BCA examination from the Panjab University or any other University recognised by the Syndicate as equivalent thereto.

Or

BE / BTech in Computer Science of any other University recognised by the Syndicate as equivalent there to.

Bachelor in Computer Applications (BCA)

Eligibility

1. A candidate who has passed the following examinations shall be eligible to join the first year class of BCA
 - i. +2 examination in any discipline with at least 50% marks.ii) Matriculation examination having passed with Mathematics as one of the subjects. 5% weightage will be given for each of the subjects of Mathematics and Computer Science/ Information Technology who studied these subjects at +2 level at the time of admission in BCA-I.
 - ii. Any other examination recognized by the Syndicate as equivalent to (1.) (i) above.
2. A candidate who has passed BCA I or BCA II examination of Panjab University is eligible to seek admission to BCA II & BCA III respectively.

Bachelor in Business Administration (BBA)

Eligibility

1. Admission to BBA I will be made on merit of the qualifying examination i.e. 10+2 in any discipline. 5% weightage will be given to the students who have studied Commerce, Economics and Mathematics subjects at 10+2 for determining merit for BBA I Class.

2. A candidate who has passed BBA I or BBA II from PU is eligible to seek admission to BBA II & BBA III respectively.

Note

Not with standing any provision to the contrary in any part of this document, the following shall apply:

- a) Syndicate meeting 29-8-11 approved the paper 'Environment and road safety education' as compulsory subject of 70 marks (Environment Education : 50 marks, Road Safety Education : 20 marks). **The candidates be required to qualify either in the first attempt or two more subsequent attempts.**
- b) **The following category of students may take up History and Culture of Punjab in place of Punjabi (compulsory)** - vide the Panjab University letter No. 7520/-GM, dated 10 June, 1996. **(Also applicable for BCom I, BCA I, BBA I, BSc I (Medical & Non-Medical), BSc Biotechnology I, BSc Computer Science and BPEd I).**
1. Students who are not domicile of Punjab and have not studied Punjabi up to class 10
 2. Wards of Defence Personnel and Central Government Employees who are transferable on all India basis.
 3. Foreigners.

Web Designing and Multimedia 30 seats
(Certificate, Diploma & Advance Course)

Disaster Management 30 seats
(Certificate & Diploma)

Floriculture and Landscaping * *

Mass Media and Video Production* *

*Subject to approval by Panjab University, Chandigarh

PGGCG-42

Tourism and Travel Management 40 seats

Bioinformatics 40 seats

Environmental Auditing 40 seats

Event Management 40 seats

Animation and Graphics * 40 seats

Web Designing * 40 seats

Disaster Management * 40 seats

Entrepreneurship * 40 seats

Mass Comm. & Video Production 40 seats

*Subject to approval by Panjab University, Chandigarh

Certificate Course in Office Management

3-month self-financing course

(An initiative by Chandigarh Administration for Women Empowerment)

Eligibility

Any student who has done 10+2 from any stream can seek admission in this course.

ADD ON COURSES (UGC SPONSORED)

Students are eligible to join these courses along with BA/BCom/BSc/BCA I, II, and III depending on the availability of seats in the colleges where these courses are available. Students should regularly check the notice board of the college they take admission in to know the admission dates to join these courses.

PGGCG-11

Guidance and Counseling 40 seats
(Certificate, Diploma & Advance Course)

Vocational Training Program (VTP)

Pre School Child Support Associate 30 seats

Computer Fundamentals, MS Office, Internet 30 seats

Soft Skills for baseline staff in service 30 seats

Eligibility for Certificate Courses

1. The students from all streams, i.e. BA I, II, III, BSc I, II, III, BCom I, II, III & BCA I, II, III, PGDCA, MA, MSc are eligible for admission to add on certificate courses.
2. Students from outside the college are also eligible for the above mentioned courses.

Eligibility for Diploma Courses

The students who have passed certificate course will be eligible for admission in respective diploma course.

Eligibility for Advance Diploma Courses

The students who have passed diploma course will be

eligible for admission in respective advance diploma course.

SPECIAL COURSES OFFERED AT REGIONAL INSTITUTE OF ENGLISH

RIE Course in Personal Development

This is 90-hour training module to develop skilled professionals for the ITES-BPO sector and other organizations and is provided to the local government colleges of Chandigarh. Through the course, training is imparted to over 3000 students. The course in Communication Skills, Interpersonal Skills, and Computer Skills is specially designed for job seekers to enhance their employability skills.

International Courses : Afghan University Students Exchange Program (AUSEP)

This is a one month course in enhancing pedagogical skills of undergraduates/graduates of various Afghanistan universities. It is facilitated by Asia foundation, New Delhi and Department of states and cultural Affairs, USA.

Post-Graduate Certificate in the Teaching of English (PGCTE)

This 3 month, in-service course conducted twice a year from July to October and October to January is for trained graduate/ post-graduate teachers of English, working in secondary and senior secondary schools in the northern region. Each course has provision for about 50 participants also including would be teachers.

Admission

The course is open to teachers of English from government and private schools of Punjab, Haryana, Jammu and Kashmir, Himachal Pradesh and the Union Territory of Chandigarh. Others from this

region who aspire to become teachers of English are also eligible provided they possess the following qualifications: either MA in English or BA / B Ed, with teaching of English as one of the subjects. The District Education Officers of the various states recommend the names of teachers to be sent for training. The nominations are routed through the Director, Public Instruction (Schools) of the respective states. Would-be-teachers can apply directly on the prescribed pro forma. Their admission is subject to: a) the number of seats available b) qualifying interview.

Professional Teacher Trainers Program for in-service Teachers for state governments

The Institute conducts short courses from time to time, which aims to promote inter-state Educational ties and to enhance the teaching skills of trainers from various educational Institutes.

Department of Primary Education/ Short Need Based Courses

Need Based /Door Step Education

RIE organizes workshops for primary, middle, secondary, sr. secondary and college teachers in various areas of ELT. There are also Intensive training courses for resource persons and refresher courses for the ex-participants of the Institute.

C-TOSS: Chandigarh Training in Soft Skills

The C-TOSS Program is oriented at imparting training of English Communication to the students of government schools. Although not a regular subject of study with the students, the aim of the programme is to supplement the study of English language as part of school curriculum.

Sarva Siksha Abhiyan (SSA)

10 day intensive courses are organized in the teaching of English for primary school teachers and master trainers based on prescribed textbooks for government school teachers of Chandigarh, Punjab and Haryana in collaboration with Sarv Siksha Abhiyan Authorities of the respective states.

LAST DATE FOR SUBMISSION OF ADMISSION FORMS

1. BA I	On the spot Admission
2. BSc I (Non-Med and Medical)	On the Spot Admission
3. BSc I (IT)	On the Spot Admission
4. BSc I Biotech (Elective)	On the Spot Admission
5. BSc I Microbiology (Elective)	On the Spot Admission
6. BSc I Bioinformatics (Elective)	On the Spot Admission
6. BSc I Biotech (Honours)	30.6.2012
7. BSc I Computer Science	30.6.2012
8. BCA I (Centralised Admission at PGGC-46)	30.6.2012
9. BBA I (Centralised Admission at GCCBA-42)	30.6.2012
10. MCom I (PGGC-46)	30.6.2012
11. All Postgraduate Courses	30.6.2012
12. Certificate Course in Office Management	On the Spot Admission

For Submission of Admission Forms to various courses in PGGCG-42, Chandigarh, refer to page numbers 79 and 80 of the prospectus.

For Hostel Admission in the Postgraduate Government College, Sector 11, Chandigarh, refer to page 45.

FEE STRUCTURE

Class	Ist (Instalment)	Total	Class	Ist (Instalment)	Total
BA I	7050	11050	BSC I (BTE)	9750	16750
BA II	5975	9475	BSC II (BTE)	8675	15175
BA III	6075	9610	BSC III (BTE)	8775	15310
BCOM I	8050	12250	BSC I (Micro)	9750	16750
BCOM II	6975	10675	BSC II (Micro)	8675	15175
BCOM III	7075	10800	BSC III (Micro)	8775	15310
BSC I (M)	7950	13150	BCA I	8691	30301
BSC II (M)	6875	11575	BCA II	8341	29451
BSC III (M)	6975	11710	BCA III	8441	29586
BSC I (NM)	7350	11950	BBA I	6260	21327
BSC II (NM)	6275	10375	BBA II	5910	20877
BSC III (NM)	6375	10510	BBA III	6010	20612
BSC I (CS)	7800	12850	MA I	7465	10315
BSC II (CS)	6725	10825	MA II	6625	9510
BSC III (CS)	6825	10960	MSc I (IT)	13564	36930
BSC I (BTH)	13950	26330	MSc II (IT)	13784	37185
BSC II (BTH)	14675	27275	MSc I (Chem)	11035	17485
BSC III (BTH)	14175	26510	MSc II (Chem)	10525	17010

The fee charges are subject to change as per the directions from the Chandigarh Administration / Panjab University, Chandigarh. See Page No. 13 for the fee structure of BPEd & MPEd courses.

GENERAL RULES OF ADMISSION

- Admission to the various classes is made strictly on Merit/First Come First Served Basis in accordance with the instructions issued by Panjab University and Chandigarh Administration.
- The merit shall be determined on the basis of marks obtained in all the subjects opted for by the candidates, where total of marks obtained is given in the DMC. In case the total marks obtained is not given in the DMC, marks of English and 4 best out of the subjects opted by the candidate will be considered. In case the marks of two or more students are the same, the age factor would decide the merit-- the older is to given preference.
- The admission form has separate columns for father's and mother's names. The mother's name along with the father's name shall be mentioned in all the records. However, in case a student does not wish to declare the name of either the mother or the father, he/she may not be forced to do so and no one will be denied admission on this ground.
- For admission, fraction of marks less than the requisite percentage shall not be rounded off to the advantage of the candidates, i.e. 32.9%, 39.9% and 49.9% shall not be rounded off to 33%, 40% and 50% etc.
- Failed students from any other institution shall not be admitted to any of the colleges.
- Students disqualified by any University / Board shall not be admitted.
- Candidates with gap year will not be admitted to any college until the gap is explained to the satisfaction of the Principal of the concerned college by submitting an affidavit, as per specimen in the prospectus

*What sculpture is to a block of marble,
education is to the human soul.*

~ Joseph Addison

INSTRUCTIONS REGARDING ADMISSION & GENERAL CONDUCT

1. **All the admissions to these Institutions are provisional and subject to the approval of the Panjab University. The Institution should not be held responsible in case the university does not approve of the admission of a student on account of giving incomplete information, concealing necessary facts or attaching incomplete testimonials or choosing wrong combination of subjects, or delayed submission of certificates etc. The fine/penalty imposed by the P.U. for any default in this regard shall be the personal responsibility of the students.**
2. **Students are advised to keep a photocopy of the submitted (filled) Admission Form for future reference.**
3. **Any instruction or rule received from the Director Higher Education, Chandigarh Administration, Panjab University after the publication of this Prospectus will be binding on the students.**
4. **Concealment of the facts/furnishing of false information in the Admission form will directly lead to cancellation of the admission and the amount deposited as fee will be forfeited.**
5. **A student who remains absent for more than ten days including holidays at a stretch without sanctioned leave is liable to have his/her name struck off from the college rolls.**

Re-admission

If a student's name is struck off from the college rolls, he/she will be required to seek re-admission within 10 working days

failing which his/her admission will stand cancelled.

Re-admission fee of Rs. 150/- will be charged. It is mandatory for the student to bring his/her parents at the time of re-admission.

Re-admission is not a right of every student rather it is a prerogative of the Principal.

The attendance of the student seeking re-admission will however be counted from the first day of teaching and not from the date of re-admission

Interviews

All candidates found eligible for admission shall be interviewed by the Admission Committee on the dates notified in the Prospectus. For seeking admission, a candidate must present herself/himself for interview before the Admission Committee. A candidate who does not attend the interview shall not be admitted.

A candidate seeking hostel accommodation needs to be accompanied by his/her parents and guardian.

Certificates/testimonials must be produced in original at the time of interview.

Eligibility

1. Those students who are not covered by the equivalence chart issued by the Panjab University are required to bring an eligibility certificate in original from Panjab University for new admission to any class.

They are advised to ascertain from Panjab University their eligibility to the class to which they seek admission.

Students from other Universities / Boards

seeking admission to the colleges will be admitted on production of the following original certificates at the time of interview:

The detailed marks certificate of the last examination passed;

Date of birth certificate;

Character certificate from the last institution attended;

Inter-university migration certificate;

Equivalence certificate from the Panjab University of the last course passed by the candidate (where required)

2. **English for BA / BSc (General) Ist Year Class:** Candidates who have passed +2 examination without English from any recognised Board / Body / Council / University, are eligible to join BA / BSc Part-I if they fulfil other requirements for admission such as minimum percentage of marks, etc. However their admission will be provisional subject to their qualifying the deficient subject of English from the parent board in two consecutive chances.
3. **Open School +2 Pass Candidates:** Students who have passed +2 exam from recognized Open Schools are eligible for admission to the BA/BSc (General)/ BCom Ist year course only if their result is shown as "PASS" in their certificates issued by the said Open Schools and they have obtained the requisite percentage of marks prescribed under the University Regulations for admission to the concerned course. In case their result has not been shown as "PASS" in the relevant column of the said certificate, they will not be admitted.
4. A booklet containing information regarding examinations of other Indian Universities / Boards / Bodies which are recognised by the Panjab University in a printed form can be obtained from the office of the Deputy Registrar (General) Panjab University, Chandigarh.

Reservation

1. Reservation of seats in different categories viz, Scheduled Castes, Scheduled Tribes, Dependents of Defence and Paramilitary Personnel, Freedom Fighters, Physically Challenged, and Sports will be made in accordance with the rules and instructions framed by the Chandigarh Administration as well as Panjab University from time to time.
2. The student who applies in more than one reserved category will be considered in each reserved category in which he/ she applies for admission, maintaining his/ her inter se seniority in each reserved category on the basis of merit in each category. In such case, the student will get the benefit in one category only of his/her choice.
3. **As per letter No. 19/1/93/IH (3)5311 dated 18th March, 1999 from Home Secretary, Chandigarh Administration, the following policy shall be followed as regards reservation of seats:**

"In continuation of this Administration's circular letter No. 19/1/93/IH(3-99/11136) dated 9th June, 1999 on the above subject, which inter alia provides that 85% seats of the total sanctioned intake of an institution will be filled up from amongst the students who pass their qualifying examination from schools/colleges recognized by the Chandigarh Administration and situated in the Union Territory, Chandigarh, as regular students of the said school/college, which will be termed as U.T. POOL. The remaining 15% seats will be filled from amongst students, who pass their qualifying examinations from institutions other than those located in the Union Territory, Chandigarh or otherwise, which will be termed as "GENERAL POOL".

Note:

For Bachelor's degree, U.T. Pool means a candidate passed his/her +2 or equivalent examination from U.T., Chandigarh recognized schools. For Postgraduate classes, U.T. Pool means a Bachelor's degree or a Postgraduate

degree from recognized colleges of Chandigarh

It is clarified that since in the General Pool quota, the students who have passed their qualifying examination otherwise are also eligible for admission, the students, whether belonging to reserved category or not, who have passed their qualifying examination from the institutions located in the Union Territory, Chandigarh but are not eligible for admission under the U.T. POOL quota, are eligible for admission in the GENERAL POOL quota.

A. Reservation of Seats (for all classes)

The reservation is out of 85% seats of U.T. Pool and 15% seats of General Pool.

Category	U.T. Pool	General Pool
i) SC	14%	15%
ii) ST	----	5%
iii) Differently abled/ Physically Challenged Persons	3%	3%
iv) Wards of Freedom Fighters	2%	2%
v) Wards of Defence Personnel*	5%	----
vi) Sports Categories	2%	2%

Note:

* According to the letter vide Home Dept., Chandigarh Administration order no. 19/1/3-IH (3)-2008/20352 dated 27/10/2008, endorsed by DHE vide no. 2778-dhe-ut-c5-26(i)92-II dated 26/11/2008, it has been decided to consider the wards of serving defence personnel / exservicemen i.e. sons / daughters , under 85% quota.

B. Reservation for the Dependents of Defence / Para-military Personnel etc. is on the following priority

- i) Sons/daughters/spouses of Defence personnel who are awardees of gallantry decorations of

Paramvir/Mahavir/Vir Chakra in person or posthumously.

- ii) Sons/daughters/spouses of Defence personnel and Para-military personnel like CRPF, BSF who were killed or are totally incapacitated in action while in service and were wholly dependent on them.
- iii) Sons / daughters / spouses of ex-servicemen (Defence and Para-military personnel) who are wholly dependent on them.
- iv) Sons / daughters / spouses of serving persons (Defence and Para-military personnel) who are wholly dependent on them.

Panjab University Regulations

Refer to Panjab University Letter No. 7751-7780/Misc./A-6, dated 14-8-2003. Policy regarding reservation of seats in admission to educational /technical /medical institutions under the control of Chandigarh Administration-amendment thereof: "For the purpose of reservation to the category "Paramilitary Forces", wherever applicable, this category shall include wards of personnel serving in the Intelligence Bureau, National Security Guards, and Special Services Bureau at par with the wards of employees of other Para Military Forces, in consonance with the circular issued by Government of India, Ministry of Home Affairs, No. 27011/9/98-PF-I dated 26-5-1998."

C. Reservation for Physically Challenged

The physically challenged student will furnish a medical certificate issued by the Principal Medical Officer of his concerned district/Civil Surgeon of Chandigarh, indicating percentage of disability, whether he/she is otherwise able to pursue his/her studies, name of the disease/handicap, whether the handicap is temporary or permanent, and whether the handicap is progressively degenerative.

Students with a temporary handicap will not be considered against the reserved seats for the

physically challenged. Where the certificate is issued by any authority other than the Principal Medical Officer of Chandigarh, the concerned Head of the institution shall refer the candidate to the Principal Medical Officer, Chandigarh and shall admit the candidate only after confirmation from the P.M.O., Chandigarh.

All candidates seeking admission except in the case of Chandigarh Medical College and Punjab Engineering College (where the existing practice shall continue) will furnish an undertaking as under along with their application form:

I certify that I have no such physical handicap/disability which would hinder the pursuit of studies in the course in which I am seeking admission. If at a later stage it is found that I have a physical handicap / disability which hinders the pursuit of studies in the course in which I am seeking admission then my admission will be liable to be cancelled.

In case of any doubt in interpretation of any clause of these instructions, the matter shall be referred to the Chandigarh Administration whose decision shall be final.

D. Reservation for Wards of Freedom Fighters

2% seats in each pool will be filled from the category of children and grand children of Freedom Fighters. A certificate issued by the Deputy Commissioner of the concerned district will have to be attached with the admission form.

E. Concession to the Wards of Kashmiri Displaced Persons

As per letter No. Misc/A-6/4502-4800 dated 12.4.2012 from Registrar, Panjab University, the following concessions are provided to the Kashmiri migrant students in the matter of their admission.

- (i) 5% weightage be given and the merit be determined accordingly provided that the candidate fulfilled the minimum prescribed qualifications (including Entrance Test), wherever applicable, for all courses

including professional and technical courses of the University Teaching Depts. and the affiliated colleges.

- ii) 5% increase intake subject to maximum of 3 seats (to be treated as additional seat(s) per course at the entry point be made in all courses at under graduate and post graduate level in all Arts and Science affiliated colleges and Panjab University Teaching Dept. wherever the reservation policy approved by the University was applicable.

F. Concession to the Direct Descendents of Kargil Martyrs

1% seats with minimum of 1 seat in the Departments and affiliated colleges except in partially financed / self-financing courses are reserved for the direct descendents of the Kargil Martyrs / permanently disabled (up to 80% leading to incapacitation) as per letter No. Misc./A-6/3501-3725, dated 18.4.2007 received from the Panjab University.

G. Reservation for Single Girl Child

As per decision of Panjab University contained in letter no. Misc/A-6/3185-3384 dated 29.2.2012 "Two additional seats for the only sibling (single) girl child for admission to given course in the Panjab University and its affiliated colleges subject to the condition that the candidate seeking admission under this category is otherwise eligible from all angles". An affidavit on a stamp paper worth Rs. 20/- duly attested by 1st class Magistrate, to be obtained from the parents of the girl child. The Specimen of the affidavit is enclosed. (page no. 34)

H. Cancer and AIDS patients

As per decision of Panjab University contained in letter no. Misc/A-6/3185-3384 dated 29.2.2012 "One additional seat for the student suffering from Cancer/AIDS has been allowed for admission to a given course in the Panjab University and its affiliated colleges provided he/she is otherwise eligible". The claimant

candidate will have to submit a certificate with proof from the National Medical Institute like PGI, AIIMS etc. in support of his/her claim.

I. NCC

As per letter No. DHE-UT-Ad.II-NCC-1(9) 98 dated 24.09.2008 weightage of marks to N.C.C. certificate holders for admission to affiliated colleges w.e.f. the academic session 2003-'04 shall be as under:

Certificate B: 1% Certificate C: 2%

J. NSS

As per letter No. 2894-DHE-UT-CH-NSS (6) 98 dated 29.12.2008 weightage of marks to N.S.S. certificate holders shall be 1%.

Note :

- 1. The student belonging to the above categories will also be considered in the general category according to his/her merit. If admitted on the basis of his / her merit in the general category, he / she will not be counted towards the seats reserved for the categories concerned.**
- 2. Rules of Reservation policy existing at the time of admission will be applicable.**

Guidelines for Admission to the Reserved Categories of Sports

This will be as per rules and regulations of Sports Dept. of the Chandigarh Administration vide Home Secretary letter No. 8493, dated 5-5-2003. Implementation of the policy will be as under:

1. 2% of the total number of seats in each course shall be filled up by sportsmen/sportswomen. These 2% seats shall be reserved in both Engineering/Non-Engineering courses in the institutions on the basis of total intake of each branch. Fraction of 0.5 or above shall be rounded off to the next higher number. This category

shall not be divided into U.T. pool/General pool. The inter merit of the candidates seeking admission in any course in the reserved category of sports shall be determined only on the basis of their merit in sports as per grading criteria mentioned. In case any of the seats in the sports category in any branch remains unfilled, the same shall be thrown open to the candidates of general category. This policy is for the players of Chandigarh only.

2. Benefit of reservation under this category shall be available only to the following category of students:
 - i) Those who pass their qualifying examination from Schools/Colleges, recognised by the Chandigarh Administration in the Union Territory of Chandigarh as regular students and have applied for Gradation Certificate will be given admission subject to the condition that such students must represent Chandigarh State/Schools etc. in the National/other recognised tournaments.
 - ii) Where the Chandigarh Administration has adopted the notification of other States/ U.Ts. on reciprocal basis, to give benefit of reservation in admission in sports category in Chandigarh, they will be graded as per the existing policy of the Chandigarh Administration.
 - iii) Countersigning of the Gradation Certificates shall only be admissible on reciprocal basis provided that countersigned certificates will be graded as per the policy of the Chandigarh Administration.
3. Students seeking admission under this category shall be considered only:
 - i) If his/her age falls within the age group which is eligible for participation in Inter-College / Inter-University Tournaments.
 - ii) If his/her achievement in sports relates to his/her activity in any of the three years preceding the year of admission.

(for example, for admission in the year 2011- 12, the achievements shall not be prior to April, 2008).

iii) Gradation Certificate will not be meant for employment purposes.

4. The Director Sports, Chandigarh Administration, or his nominee, not below the rank of the Joint Director, Sports will issue the certificate, and also have the authority to cancel any certificate at any time, if it is found to have been issued on false/incorrect/concealed information or record.

The merit of certificates shall be graded as "A", "B", "C", "D" in the descending order.

Details of these grades are available with the admission committees of all the colleges.

Deficient Subjects

Rules regarding deficient subject/subjects for candidates coming from universities (**other than Panjab University, Chandigarh**) of **Punjab State**, seeking admission in BA /BSc Part II and III are as follows:

BA/BSc First year or Second year examination, under 10+2+3 system of education of Kurukshetra University (Kurukshetra) or Punjabi University (Patiala) or Guru Nanak Dev University (Amritsar) or Himachal Pradesh University (Shimla) or Maharshi Dayanand University (Rohtak) provided that they must offer the subjects taken up by him in the BA/BSc First year or Second year examination and these are available at the Panjab University. The marks obtained in the BA/BSc First year or Second year examination as the case may be, shall be counted towards his division. The marks obtained by a person in the examination concerned shall be normalised by increasing or decreasing the maximum marks in accordance with the maximum marks prescribed by the Panjab University. In case there is some deficiency in subject/s he/she shall have to clear the deficient subject/s, if any at the next two consecutive examinations of this University. If

he/she fails to clear the deficient subject/s his/her result of higher examination as the case may be, shall be cancelled. Provided further that a person joining the BSc course must have obtained not less than 40% marks in the aggregate of the examination. The Scrutiny Committee will clearly state against the relevant column in the Admission Form whether a candidate has a deficient subject or not, and the Admission Committee will countersign it.

Late Admissions

1. The permission of the Vice-Chancellor is necessary for admission after the expiry of the last date given with the Principal's permission. The Principal may forward the late admission approval forms of eligible students on 10th, 20th and 31st of August i.e. the last date of admission in three lots and draft of fee collectively on or before the last date prescribed.
2. A student whose result of +2 examination conducted by a School Board is published late, but not later than 10th August of the year of admission, may be admitted without late fee **within 15 working days of the declaration of the result, depending upon the availability of seats and the fact that the Admission Form has been deposited as 'Result Awaited Case' before the last date of submission of Admission Forms**. The attendance of such a student shall be counted from the date of admission. This would be applicable to an Open School also. After expiry of this period, the late admission approval from the Vice-Chancellor is required.
3. In case of late declaration of result by the Panjab University, the normal admission will take place within 10 working days of the declaration of result. This rule will not apply to a candidate who passes the lower examination from any other University / Board.

Migration

1. Students from other colleges affiliated to the Panjab University may be allowed to migrate with the prior permission of the concerned Principals and the university. A certificate from the previous college giving details of dues paid and lectures delivered and attended must be produced at the time of admission.
2. No migration will be permitted to a student with a combination of subjects not provided in these colleges.
3. A candidate seeking admission to any college after migration from universities other than the Panjab University shall clear deficient subjects, if any, as determined by the College/University.

Foreign Students

The Principals admit a limited number of foreign students to various classes in their colleges on the recommendation of respective Admission Committees as per the University/College rules.

Applications of foreign students for concessional Air Travel Ticket are forwarded once a year. A limited number of seats may be allowed to foreign students in the college hostels as per the college rules and regulations. However, admission to the hostel cannot be claimed as a matter of right.

The scholarship grant does not cover refundable securities which the foreign students are required to deposit at the time of admission.

They must, therefore, bring with them an additional sum of Rs. 10,000/- for the purpose.

They are required to pay Registration Fee as prescribed by P.U. at the time of admission.

Check list of Documents for Foreign Students

1. An eligibility certificate from the Panjab University indicating the particular class to which they can be admitted.
2. A certificate of proficiency in English language as per the University rules.
3. A certificate of registration from the local police.
4. Original letters of scholarships in case of those who are Government of India scholars.
5. Residential permit.
6. Birth certificate showing date of birth and father's name.
7. Passport/Visa.
8. Original Migration Certificate.
9. Original as well as self attested copies of academic certificates.
10. Other testimonials, if any.

The respective college authorities have the right to reject any admission form and refuse admission if there is any discrepancy in the name, date of birth or even spellings of the names in passport, certificates, testimonials and birth certificate etc.

All the Foreign Students shall obtain an Eligibility Certificate from the Deputy Registrar (General), Panjab University, in all cases. Admission of foreign students to the college will be governed by the Guidelines issued by the Dean, Foreign Students, Panjab University, Chandigarh.

Important

- All policies / rules are subject to change as per university / government guidelines.
- Copy of latest rules will be available with individual colleges at the time of admission.

RULES PERTAINING TO ACADEMICS

Change of Subjects BA/BSc I

Students seeking admission to BA I are advised to select subjects carefully after due consideration. Change of subjects will be allowed in BA / BSc I only once and that too depending on the availability of seats in that particular subject. This option can be exercised by the students of BA / BSc I within one month of the commencement of the academic session provided the student has attended minimum of 15 lectures in the subject concerned. Applications on the prescribed form for subject change must be routed through the concerned teachers and the Incharge, Change of Subjects.

Eligibility to Appear in the University Examination

Attendance Requirement

As per the University Regulations, a student is required to attend at least:

1. 75% of the lectures delivered to his/her class in theory as well as practical subject opted by him/her.
2. 75% of the tutorials/Practical for BCom Classes in each of the subjects offered by him/her.

House Examinations & Internal Assessment for Degree Classes

As per the instructions of Panjab University, Chandigarh, internal assessment is based on 30% marks in September Test and 50% in December Test in each paper of all the subjects of BA I,II,III; BSc I,II,III; BCom I,II,III and BCA I,II,III.

1. Weightage of 20% marks for attendance will

be given as follows:

- i) Attendance above 85% - 2 marks.
 - ii) Attendance 75% to 85% - 1 mark.
2. In addition to this, for BCom I, II and III, 10 marks in each paper are reserved for Practicals. However, there are no practicals for the students opting for Punjabi/HCP in BCom I
 3. For BBA I, II & III, the internal assessment is 20%.
 4. Absence or exemption from the examination on any ground (even medical) is treated as failure with nil marks.
 5. A student attending NCC Camps/Sports / Cultural Activities will seek prior permission for remaining absent in September / December Tests. He/she may be allowed to appear in a Special Test, if held at the discretion of the Principal.

A student is required to obtain :

1. A minimum of 25% marks in the aggregate of all subjects in the House Examinations to be eligible for the annual University examination.

Leave Rules

1. Students should apply for leave on the leave application form available in the college office.
2. Prior sanction for leave must be taken.
3. In case of sickness or an emergency, the leave application must be submitted within a week.
4. Application for sick leave for more than five days will have to be supported by a Medical Certificate from a Government Dispensary / Hospital.

5. Absentees fine without leave is Re. 1/- per period and Rs. 4/- for the whole day.
6. Leave on medical grounds or otherwise does not entitle a student to claim benefit of lectures or for appearing in the Special Test.

Libraries

All the five Government Colleges and Regional Institute of English have got well stocked libraries with open shelf system. The latest books, journals, periodicals and newspapers are available to the students. Computers are installed and reading material is also available in the form of CDs and Audio Cassettes.

As soon as a student is admitted to the college, he/she will be issued an Identity Card and Library Card-cum-Reader's Ticket on production of the fee receipt. Four stamp size photographs are to be fixed one each on the identity card and membership card, and two on reader's tickets. Every student shall keep his/her identity card on his/her person during his/her stay in the college. A student who fails to produce the identity card/library card on demand may be refused entry in the classes/library and may become liable to disciplinary action.

Text Book Library

Under the scheme of University Grants Commission for Text Book Library, complete sets of text books are issued to the needy students for the entire session.

2. Issue of Books:

- (i) Books shall be issued for 14 days.
- (ii) Overdue fine @Rs. 1/- per book per day shall be charged.

Library Security

1. **Refund and Lapse of Security of Students leaving college:** All outgoing students must submit their Library Security

Refund Form (available in the Office) to the dealing assistant of the office.

2. **For Students leaving College Mid-Session:** Application for refund of security must be made on the prescribed form immediately on leaving the college.

Note

Security will lapse if not claimed within one year of leaving the college.

Academic Prizes

To encourage better performance in studies, prizes are awarded to the students on the basis of their results in the House examinations, subject to the following rules:

1. A student failing in the House examinations or seeking exemption on any ground, whatsoever, will not be eligible for the prize.
2. University prizes will be awarded strictly according to the position held by the students in the university examinations and notified in the Panjab University Gazettes.
3. The special examination, if held, will determine only the eligibility of the students for the University examination and not for the academic prizes. However, if a student misses an examination in one or more subjects due to participation in National / University competitions but secures a first / second / third position in the subject he / she has appeared for, he / she will be entitled to that prize.
4. Special prizes and certificates are awarded for distinction in co-curricular activities.

Roll of Honour

The Roll of Honour is awarded to outstanding students for distinction in academics/co-curricular activities/sports.

The record is maintained in the Roll of Honour Register.

College Colours and Merit Certificates

Academic prizes, College Colours and Merit Certificates are awarded to the students for their outstanding achievements in academics, sports and other co-curricular activities as per rules laid down by the college.

Concessions & Scholarships

The various concessions, scholarships and other facilities are as under :-

1. **General Students:** Concession in Fee; (Refer to Common Fee Concession Application Form given in the Prospectus). Half Tuition Fee concession is given to 10% of admitted students whose family income from all sources per annum is upto Rs. 1Lakh.
2. **Half Fee Brother/Sister Concession:** A student whose elder brother/sister is paying full fee in any of Govt. College of Chandigarh Administration, should apply for concession within 15 days after getting admission in their respective college/ same college.
3. **Blind Students' Concession:** All blind candidates shall be exempted from payment of tuition fees and admission fees in respect of all the classes.
4. **Concession for descendants of Kargil Martyrs / permanently disabled:** Concession in College Fee and Hostel Fee will be given to descendants of Kargil Martyrs / permanently disabled vide letter No. Misc./A-6/3501- 3725, dated 18.4.2007 received from the Panjab University.
5. **SC/ST Students:** All SC/ST students are eligible for free books and stationery.

The Education Department of Chandigarh Administration provides free books and stationery to each SC/ST student as under:

1. Arts - Rs.250/-
2. Commerce - Rs. 250/-
3. Science - Rs. 350/-

6. **Non Hindi Speaking Scholarships:** To encourage the study of Hindi in Non-Hindi speaking States and to make available to the Governments of these States, suitable personnel for teaching and other posts where knowledge of Hindi is essential, scholarships are sanctioned under the Govt. of India scheme to students from Non-Hindi speaking States for Post-Matric Studies in Hindi. Five scholarships given by the Chandigarh Administration are as follows : Rs.500/- p.m. for BA/BSc/BCom (Pass & Honours) I, II, III and Rs. 1000/- p.m. for MA I, II.
7. **Meritorious Students Scholarship Under the Govt. of India National Scholarship Scheme and UT State Merit Scholarship Scheme:** Meritorious students are to be given scholarship @ Rs. 100 p.m., of which 86 scholarships are given under the Govt. National Scholarship Scheme and 21 scholarships are given under the UT Merit Scholarship Scheme.
8. Economically Weaker Students (If the income of their parents is less than Rs. one lakh per annum) are given financial aid out of Students' Aid Fund & Red Cross Fund.

Note:

These concessions are not applicable to self-financing courses.

Other Scholarships / Stipends

The cases of all eligible students are recommended for grant of the following scholarships / stipends / awards:

1. Indian Council for Cultural Relations Scholarship;
2. Post-Matric Scholarship for SC/ST students;
3. Scholarship to the disabled students pursuing studies from Class IX onwards;
4. Handicapped Students' Scholarship;

5. Award of Scholarship out of PU Students" Relief Fund;
6. Sanskrit Scholarships: Meritorious students who had taken up Sanskrit in 10+2 exam and opt for Sanskrit as an elective subject in BA I are eligible to apply for Sanskrit Scholarships in BA I, II & III of Rs.4000/- per annum on the recommendation of Rashtriya Sanskrit Sansthan, New Delhi;
7. Award of PU Sports Stipend;
8. Scholarship is also given to students whose earning parent dies and the family income, falls within the prescribed income limit as given in the centrally sponsored scheme of Post-Matric Scholarship for SC/ST students.
9. Award of Chandigarh (UT) Govt. Merit Scholarship (Eligibility to be determined on the basis of result of BA/BSc Final Examination).
10. National Merit Scholarship DPI (c) Punjab

Note:

Following two scholarships are offered only to students who are State Merit Scholarship DPI (c) Punjab for domicile of Punjab only.

1. **Post-Matric Studies in Hindi DHE, Chandigarh Administration**
2. **Students' Aid Fund.**

Code of Conduct and Discipline

1. Students are required to maintain discipline in and outside the class rooms/college campus.
2. Students must be punctual and regular in the classes and House Examinations.
3. **Parents are requested to remain in touch with the faculty members to keep track of their ward's academic performance/ conduct.**
4. **Use of Mobile Phones in the classrooms and library is strictly prohibited.**

5. Smoking, drinking and playing cards on the college campus is strictly prohibited.
6. **Students must make it a point to read the Notice Board daily.** Ignorance of orders/notices duly displayed on the Notice Board shall not be accepted as an excuse for non-compliance.
7. Students violating rules and resorting to indiscipline are liable to be punished in the form of heavy fine, withdrawal of concession or stipends and even expulsion from the college in extreme cases.
8. **Students who are under-age and do not have a valid driving licence for a two-wheeler or a four-wheeler are not allowed to drive as per the directions of the Hon'ble Punjab and Haryana High Court.**
9. Students must park their vehicles at the cycle/scooter stand. Plying of vehicles on the college campus is not allowed.
10. It is imperative that students be well-behaved and respectful towards other students, especially girls. Anyone indulging in or abetting gang fights or eve-teasing or causing damage to the college property will be dealt with very sternly and even may be rusticated.

Withdrawal of Admission and Refund of Fee

In partial modification of office Order No. DPI-UT-CS-12(6)95 dated 30-3-07/24-4-07, the Advisor to the Administrator, Union Territory, Chandigarh is pleased to adopt the recommendations of the Registrar, Panjab University, Chandigarh Endorsed vide No. 4721-4900/Misc/A-3 dated 28-5-07(copy enclosed) regarding refund of entire fee collected from the students withdrawing before the starting of the course, the candidates in the waiting list would be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than

Rs.1000/- (Rupees one thousand only) shall be refunded and returned by the institution/University to the student/candidate withdrawing from the programme. Should a student leave after joining the course and if the seat consequently falling vacant has been filled by another candidate by the last date of admission, the institution must return the fee collected with proportionate deduction of monthly fee and proportionate hostel rent, where applicable, as conveyed by University Grant Commission, New Delhi vide their letter

No. F.No. 1-3/2007(CPP-II) dated 23rd April 2007.

Note:

Notwithstanding anything contained in this document to the contrary, the "Instructions for Admission to Various Courses" of Panjab University, Chandigarh or any subsequent instructions to be issued for the session 2012-13 shall apply.

*It is in fact a part of the function of education to help us escape,
not from our own time -- for we are bound by that --
but from the intellectual and emotional limitations of our time.*

~ T.S. Eliot

INSTRUCTIONS TO FILL THE ADMISSION FORM

- The prospectus contains two admission forms; a student can apply in any two colleges/two courses.
- Fill a separate form for each college and each course.
- Write in blue/black ink.
- Fill up all the columns of the admission form neatly and carefully as overwriting is not allowed.
- Give the full form of the Board/University from which you have passed the last examination, e.g., Punjab School Education Board instead of PSEB.
- Attach character certificate from the institution (recognized and affiliated) last attended. Private candidates should attach a character certificate issued by a gazetted officer (specimen enclosed)
- Attach self attested copies of the following certificates:
 - Matriculation/Sr. Secondary certificate showing date of birth;
 - Board/University certificate showing the previous examination passed;
 - Certificates of merit/prizes won, if any;
- Proof of residence i.e. Ration Card / Driving License / Voter Identity Card (any one)
- Tick mark Reservation, if any. Attach the supporting document showing the name of the candidate.
- If you have been declared pass in +2 but have failed in one or more subjects, mention this fact clearly in the column of the previous class passed.
- Fill the details of the classes passed. You can also attach an extra sheet indicating the marks in individual subjects.
- Affix one copy of your passport size photograph on the specified column / place in the Admission Form.
- Application for admission must be submitted within the specified period as given by the colleges in their respective sections.
- Incomplete application and application received in the office after the due date shall not be entertained.
- Please collect the Acknowledgment Slip from the college in which you are applying for admission.

Important

- Bring all original certificates and documents at the time of interview.
- Parents/Guardians should sign the declaration and undertaking.

LIST OF FAKE UNIVERSITIES

As per the UGC website the list of fake Universities as on December, 2011 is as follows:—

1. Maithili University/Vishwavidyalaya, Darbhanga, Bihar.
2. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi.
3. Commercial University Ltd., Daryaganj, Delhi.
4. United Nations University, Delhi.
5. Vocational University, Delhi.
6. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi - 110 008.
7. Indian Institute of Science and Engineering, New Delhi.
8. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.
9. St. John's University, Kishanattam, Kerala.
10. Kesarwani Vidyapith, Jabalpur, Madhya Pradesh.
11. Raja Arabic University, Nagpur, Maharashtra.
12. D.D.B. Sanskrit University, Putur, Trichi, Tamil Nadu.
13. Indian Institute of Alternative Medicine, Kolkatta.
14. Mahila Gram Vidyapith/Vishwavidyalaya, (Womens University) Prayag, Allahabad, Uttar Pradesh.
15. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
16. National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
17. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, Uttar Pradesh.
18. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, Uttar Pradesh.
19. Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh, Uttar Pradesh.
20. Indraprastha Shiksha Parishad, Institutional Area, Khoda, Makanpur, Noida Phase-II, Uttar Pradesh.
21. Gurukul Vishwavidyala, Vridanvan, Uttar Pradesh.

* Bhartiya Shiksha Parishad, Lucknow, UP - the matter is subjudice before the District Judge - Lucknow

SPECIMEN OF CHARACTER CERTIFICATE

(For Private Candidate Only)

Certified that Miss/Mr. _____

Daughter/ Son of Sh. _____

R/o _____

is known to me for the last three years. He/ She bears a good moral character.

Sd.

Gazetted Office

SPECIMEN OF AFFIDAVIT FOR SINGLE GIRL CHILD

(On non-Judicial Stamp Paper worth Rs. 20/- duly attested by 1st Class magistrate)

I, _____ (name),
father/mother of Miss _____ (full address to be given) resident
of _____ do hereby, solemnly declare and affirm as under:-

1. That I am a citizen of India.
2. That Miss _____ born on _____ is girl child of the deponent.
3. That the deponent has no male child.
4. That the deponent has the following children and none else:
i) Name ii) Sex iii) Date of Birth
5. That neither the deponent nor the forenamed girl child of the deponent has obtained/availed the benefit granted under this category, in this University/Institute including its affiliated colleges.

Place :

Dated :

DEPONENT

VERIFICATION

Verified that the contents of above affidavit are true and correct and that nothing has been concealed therein.

Place :

Dated :

DEPONENT

SPECIMEN APPLICATION FORM FOR FEE CONCESSION / SCHOLARSHIP

Name _____ Roll No. _____ Class _____

1. Father's / Guardian's Name _____
2. Designation / Organization / Occupation _____
3. Address _____
4. Permanent Address _____
5. Particulars of previous class _____ Roll No. _____ Session _____
Concession No. _____ Concession availed.

Sr. No.	Category of the student	Category of the Concession	Requirements To Avail The Concession	Tick The Relevant Columns
1.	General/SC/ST	Half fee concession (Tuition Fee)	Income of parents from all sources per annum up to Rs. 1 lakh	
2.	Students whose elder brother / sister is paying full fee in any Govt. College of Chd.	Half fee concession (Tuition Fee)	Certificate / Receipt of payment of fee	
3.	Blind students	Full fee concession (Tuition & Admission Fee)	Medical Certificate from a competent authority.	
4.	Descendants of Kargil Martyrs	Fee Concession Hostel Fee Concession	Valid Certificate from the Ministry of Defence	
5.	SC/ ST students	Free books & Stationery Rs. 250/- Arts / Com, & Rs. 350/- Science	SC/ST Certificate All SC/ST students are eligible.	
6.	Students from Non-Hindi Speaking States for Post Matric Studies in Hindi	Scholarship of Rs. 500/-pm for B.A./B.Sc./B/Com. (Pass & Honours) I, II, III For M.A. I, II Rs. 1000/-	Certificate of Non-Hindi speaking State	
7.	Meritorious Students	21 Merit scholarships under Merit Scholarship U.T. Merit scholarships Scheme and 86 under GOI National Scholarship Scheme	Merit Certificate	
8.	Poor / Needy students	Financial aid out of Students' Aid Fund & Red Cross Fund	Income Certificate / Affidavit	

- Note: i) Attach documentary evidence in support of your claim.
ii) For details refer to relevant section on Concessions, Scholarships and Prizes in the Prospectus.

Signature of the Applicant

For office use only

Signature of Concession In-Charge

Signature of the Principal

SPECIMEN OF AFFIDAVIT FOR GAP YEAR

I, _____, D/S of Sh. _____,
R/O _____,

do hereby solemnly affirm and declare as Under:-

1. That I am seeking admission in _____, Chandigarh.
2. That I passed my _____ examination during 200_____.
3. That during my gap period from _____ I did not take part in any political activity.
4. That during my gap period from _____ there is no criminal case lying pending against me in a Court or Police Station.
5. That due to _____, I had to drop my regular studies for _____ year / years.
6. That I was not disqualified by any board/body/council/university.
7. That I was not already registered with Panjab University (wherever applicable).
8. That I bear a good moral character.

Place :

Dated :

DEPONENT

VERIFICATION

Verified that the contents of above affidavit are true and correct and that nothing has been concealed therein.

Place :

Dated :

DEPONENT

Note :

Two copies of the affidavit are to be submitted.

ACADEMIC CALENDAR 2012-13

Academic Calendar for the session 2012-13 for the Panjab University affiliated Colleges Arts, Science, Commerce & B.P.ED., M.A., M.Sc.) having annual/semester examination for the session 2012-13:

Academic Calendar

Summer Vacation	26.5.2012 (Sat)	to	8.7.2012 (Sun)	44 days
Colleges open on	9.7.2012 (Mon)			

Admission Schedule

i. Normal admission for on going and new classes	9.7.2012 (Mon)	to	26.7.2012 (Thu)	16 days
ii. Late Admission (for on going and new classes) to be allowed by the Principal of the College with late fee of Rs.500/-	27.7.2012 (Fri)	to	6.8.2012 (Mon)	9 days
iii. Teaching Starts				
a) for ongoing classes	12.7.2012 (Thu)			
b) for new admission classes	16.7.2012 (Mon) (tentative)			
iv. Late admission in the Colleges to be allowed by the Vice-Chancellor with late fee of Rs.1800/- per student .	7.8.2012 (Tue)	to	31.8.2012 (Fri)	

*Common for on going and new admissions)

Academic Term- I	12.7.2012 (Thu)	to	23.10.2012 (Tue)	84 days
Autumn Break	24.10.12 (Wed)	to	31.10.2012 (Wed)	8 days
Academic Term- II	1.11.2012 (Thu)	to	22.12.2012 (Sat)	41 days
Winter Break	23.12.2012 (Sun)	to	8.1.2012 (Tue)	17 days
Academic Term- III	9.1.2013 (Wed)	to	21.3.2013 (Thu)	57 days
Annual Examinations starts from	22.3.2013 (Fri)	to		
Summer Vacation	1.6.2013 (Sat)	to	8.7.2013 (Mon)	38 days

Total Teaching days of academic term I,II & III 84+41+57=182 days

Academic Schedule for the session 2012-13 for the Panjab University affiliated Colleges with Post Graduate courses having Semester System:

Academic Term-I

1st, 3rd, 5th, 7th Semester	12.7.2012 (Thu)	to	23.10.2012 (Tues)	84 days
Autumn Break	24.10.12 (Wed)	to	31.10.2012 (Wed)	8 days
Colleges reopens after Autumn Break	1.11.2012 (Thu)	to	06.12.2012 (Thu)	27 days
Total Working Days of Academic Term I				84+27= 111 days
End Semester Examination	07-12-12 (Sat)	to	22-12-12 (Sat)	14 days
Winter Break	23-12-12 (Sun)	to	08-01-13 (Thu)	17 days

Academic term – II

2nd, 4th, 6th, 8th Semester				
College reopens after Semester Examination	09-01-13 (Wed)	to	20-5-2013 (Mon)	102 Teaching
Total Working Days of Academic Term II				102 days
End Semester Examination	21-05-13 (Tue)	to	31-05-13 (Fri)	(23 days)
Summer Vacation (tentative)	1-06-13 (Sat)	to	08-07-13 (Mon)	(38 days)

Total Teaching days of academic term I & II 111+102= 213 days

DISCLAIMER

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Various contents in the Prospectus are subject to change by the Panjab University or the Government from time to time.

NOTE

All court cases related to admission will fall in the jurisdiction of Hon'ble Court in Chandigarh U.T.