

GOVERNMENT COLLEGE OF COMMERCE AND BUSINESS ADMINISTRATION
SECTOR-50, CHANDIGARH

Tel. No.: 0172-2674319

Tel. no. 0172-2673394

email: gccbachd@hotmail.com

NAAC ACCREDITED

Website: www.gccbachd.org

Ref. No. GCCBA-50/2019-20/P.A/063

Dated: . 15.07.2019

REVISED ANNUAL DUTY LIST (2019-20)

In continuation to this office ref. no. GCCBA-50/2019-20/P.A/048, dated 29th May, 2019. The following Committees are hereby re-constituted for the smooth functioning of the college for the session 2019-20:-

- Steering Committee** :
- Principal
 - Dean ✓
 - Vice Principal - *meher*
- Advisory Committee** :
- H.o.D Commerce *M. Singh*
 - H.o.D B.B.A *B. Singh*
 - H.o.D B.C.A *B. Singh*
 - Sports Incharge
 - Registrar (Examination) *B. Singh*
 - Librarian *B. Singh*
 - Cultural Incharge *B. Singh*
 - President of Student Council
- (Note: Steering Committee will be part of this committee also)**
- Equal Opportunity Cell** :
- Principal (Chairperson)
 - Dean ✓
 - V.P-cum Infrastructure Incharge (advisor) - *meher*
 - N.S.S P.O (Boys) *M. Singh*
 - N.S.S P.O (Girls) *Kamini Mehta*
 - Incharge of Gender Sensitization Society
- Grievance Cell of College Students:
& Employees** :
- Dean /Coordinator ✓
 - Office Incharge *B. Singh*
 - Respective H.o.D's *B. Singh*
 - President of Student Council
- College Bursar** :
- Staff Secretary** :
- Staff Treasurer** :
- Dr. Naveen Pandhi *N. Pandhi*
 - Ms. Aanchal Malik *Aanchal Malik*
 - Ms. Mona Sodhi *Mona Sodhi*
- Prospectus Committee** :
- Dean (Co-ordinator) ✓
 - Mr. Ashutosh Sharma (Convenor) *Ashutosh Sharma 18/7/19*
 - Dr. Naveen Pandhi, H.o.D B.C.A *B. Singh*
 - Dr. Aarti Kaushal *Aarti Kaushal*
 - Dr. Subina Syal *Subina Syal*
 - Mr. Hardeep Singh *Hardeep Singh*
 - Mr. Saurbh Dhiman *Saurbh Dhiman*

meher
Principal
GCCBA - 50
Chandigarh

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Tender & Contract Committee

Vice Principal (Convenor) *Manohar*

Bursar *N*

Librarian *g*

Establishment Incharge *Jen*

Care Taker .

Admission Committee

Overall Coordinator

Dean *B*

B.Com I, II & III

H.o.D Commerce (Convenor) *Manohar*

Ms. Kriti mahajan *K*

Dr. Harinder Kaur *H*

Ms. Kamalpreet Kaur *K*

Ms. Sarbjit Kaur *S*

BBA I, II & III

H.o.D. B.B.A (Convenor) *Subina*

Dr. Subina Syal *S*

Ms. Vandana Jain *V*

Ms. Mona Sodhi *M*

B.C.A-I

H.o.D. B.C.A (Convenor) *Hardeep*

Mr. Hardeep Singh *H*

Mr: Manjeet Singh *M*

M. Com- I & II

The Committee for centralised admission will be notified later.

Mentors

Dean Academics

Mr. Amarpreet Singh Sijher *A*

Coordinator of M.Com & B.Com

Dr. Manoj Kumar *M*

Co-ordinator of B.B.A.

Dr. Bikramjit Kaur *B*

Co-ordinator of B.C.A.

Dr. Naveen Pandhi *N*

Subject Allocation, Time Table Committee:

Dean *B*

Vice Principal *Manohar*

H.o.D. Commerce *Manohar*

H.o.D. B.B.A *B*

H.o.D. B.C.A *N*

Parent Teacher Meeting

Vice Principal *Manohar*

H.o.D. Commerce *Manohar*

H.o.D. B.B.A *B*

H.o.D. Economic *N*

H.o.D. B.C.A *N*

H.o.D English *Manohar*

General Secretary of Student Council

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Election Committee

Vice Principal - marks
Librarian
Mr. Ashutosh Sharma
Dr. Aarti Kaushal
Ms. Sandeep
Mr. Hardeep Singh

Anti-Ragging Committee

Dean (Coordinator)
Vice Principal (Convenor) - marks
Dr. Bikramjit Kaur
Mr. Ashutosh Sharma

Examination Board (University,
Internal & Competitive Exam

Dr. Bikramjit Kaur (Registrar)
Mr. Ashutosh Sharma (Deputy Registrar)
Ms. Vandana Jain
Ms. Mona Sodhi
Ms. Aanchal Malik
Secretary of Student Council

Cultural Committee

Dr. Bikramjit Kaur (Convenor)
Dr. Subina Syal
Ms. Sarbjit Kaur
Secretary of Student Council

Refreshment Committee

Ms. Vandana Jain (Convenor)
Dr. Renuka Mehra
Ms. Sandeep
Ms. Sarbjit Kaur
General Secretary of Student Council

Decoration Committee

Dr. Harinder Kaur (Convenor)
Ms. Sarbjit Kaur
Dr. Renuka Mehra
Mr. Manjeet Singh
Care Taker
Secretary of Student Council

Photography, Printing/Press & Media

Mr. Ashutosh Sharma (Convenor)
Ms. Mona Sodhi
Mr. Hardeep Singh
Mr. Saurbh Dhiman
Secretary of Student Council

Swachh Bharat Mission

Dr. Aarti Kaushal (Nodal Officer)
Ms. Kriti Mahajan
Vice President of Student Council

Committee for prevention of
Sexual Harassment

Dr. Bikramjit Kaur
Mr. Ashutosh Sharma
Ms. Vandana Jain

Principal
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Scholarship & Fee Concession
Including SC/ST Scholarship
And Concessions.

Dr. Bikramjit Kaur (Convenor) *BR*
Dr. Amarnath *AM*
Office Incharge
President Student Council

Bus Passes

Mr. Yogesh Kumar *YK*

Counselling, Training & Placement Cell

Dean (Convenor) *DP*
Dr. Naveen Pandhi *NP*
Dr. Aarti Kaushal *AK*
Ms. Kamalpreet Kaur *KK*
President Student Council
General Secretary Student Council

Hostel Welfare Girls

Ms. Aanchal Malik (Convenor) *AM*
Dr. Renuka Mehra *RM*
Student Representative

Hostel Welfare Boys

Dr. Manoj Kumar (Convenor) *DK*
Student Representative

Website & Diary Committee

Dr. Naveen Pandhi (Convenor) *NP*
Inchrges of All Societies/Clubs/Committees
Mr. Saurbh Dhiman *SD*

College Nodal Officer for AISHE

Dr. Bikramjit Kaur *BR*

RUSA Cell

Dr. Naveen Pandhi (Nodal Officer) *NP*
Ms. Sandeep Kaur *SK*
Mr. Gulshan Kumar *GK*
Mr. Saurbh Dhiman *SD*

IQAC

Principal
Dean (Coordinator) *DP*
Vice Principal *VP*
H.o.D. Commerce *HC*
H.o.D. B.B.A *HB*
H.o.D. B.C.A *HBCA*
Mr. Ashutosh Sharma *AS*
Dr. Amarnath *AM*
Dr. Aarti Kaushal *AK*
Office Incharge *OI*

Alumni Incharge

Dean (Convenor) *DP*
Vice Principal (Co-Convenor) *VP*
Dr. Aarti Kaushal *AK*
All Student Council

DP
Principal
GCCBA - 50,
Chandigarh

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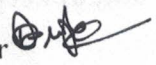

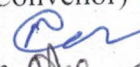
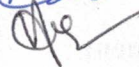



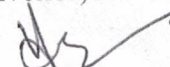



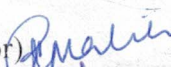

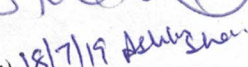

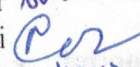


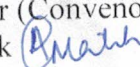




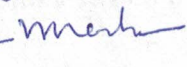



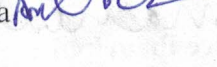


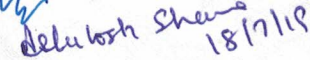
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SOCIETIES

- Overall Coordinator : Dean, Mr. Amarpreet Singh Sijher 
- Anti Stress Committee : Dr. Amar Nath (Convenor) 
Ms. Mona Sodhi 
Ms. Vandana Jain 
- Gender Sensitization Society : Ms. Sarbjit Kaur (Convenor) 
Dr. Harinder Kaur 
- Drug Awareness Society : Ms. Sandeep (Convenor) 
Ms. Vandana Jain 
- Computer Society : Dr. Naveen Pandhi (Convenor) 
Mr. Hardeep Singh 
Mr. Manjeet Singh 
- Environment Club : Ms. Aanchal Malik (Convenor) 
Dr. Renuka Mehra 
- Literary Society : Mr. Ashutosh Sharma (Convenor) 18/7/19 Ashutosh Sharma 
Ms. Sarbjit Kaur 
Ms. Mona Sodhi 
Dr. Harinder Kaur 
Vice President Student Council
- Management Club : Dr. Bikramjit Kaur (Convenor) 
Ms. Aanchal Malik 
Ms. Sandeep 
Dr. Subina Syal 
- NSS Officers Programme Officers : Dr. Manoj Kumar (Boys) 
Dr. Renuka Mehra (Girls) 
- Discipline Committee : Vice Principal (Convenor) 
Ms. Sarbjit Kaur 
Ms. Kamalpreet Kaur 
Mr. Hardeep Singh 
Dr. Amandeep Verma 
All Student Council
- Proctorial Committee : Dean (Convenor) 
Mr. Yogesh Kumar 
Mr. Ashutosh Sharma  18/7/19

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**Infrastructure, Maintenance, Beautification :
and upkeep of Campus**

Vice Principal (Convenor) *manu*
Dr. Bikramjit Kaur *BK*
Dr. Naveen Pandhi *NP*
Mr. Ashutosh Sharma *Ashu Sharma 18/7/19*
Care Taker *CT*
All Student Council

Disaster Management

N.S.S P.O (Boys) *Manu*
N.S.S P.O (Girls) *Manu*
Environment Society *Manu*

Committee for Students with Disabilities :

Vice Principal (Convenor) *manu*
Mr. Yogesh Kumar (Co-convenor) *YK*
N.S.S P.O (Boys) *Manu*
N.S.S P.O (Girls) *Manu*
Physically Challenged Student(s)
Parent of the Physical Challenged Person
Care Taker *CT*

Committee for Grant of Student Aid Fund:

Dean *D*
H.o.D. Commerce *HOD*
Bursar *B*
P.L.A Clerk *CL*
*+ President (Student Council)
Secretary of Student Council*

Lecture Shortage Committee

Vice Principal (Convenor) *manu*
H.o.D. Commerce *HOD*
H.o.D. B.B.A *BB*
H.o.D. B.C.A *BC*
Fee Clerk *FC*

*** All Regular Faculty will be Incharge of One Game/Team Event.**

***Note: All the Conveners/In-charges are requested to make their Annual Activity Calendar and upload on the College Website w.e.f 01.04.2019 to 31.03.2020 (2019-20).**

Manu
Vice Principal
GCCBA-50

D
Dean
GCCBA-50

Manu
Principal
GCCBA-50,
Chandigarh