GOVERNMENT COLLEGE OF COMMERCE AND BUSINESS ADMINISTRATION SECTOR-50, CHANDIGARH

PROSPECTUS
2023-24

All admissions are subject to affiliation with Panjab University, Chandigarh

Admission Help-Desk Nos:

0172-2673415 & 0172-2674319

Timings-9:00 A M-4:00 P M

Website: www.gccbachd.org   Email: gccbachd@hotmail.com

Government College of Commerce and Business Administration, Sector 50, Chandigarh

Certificate of Accreditation

Certificate of Accreditation

This is to certify that

Government College of Commerce and Business Administration,

Sector- 50, Chandigarh

is graded as

Parameters	Green Cover on campus	Surface Water Harvesting	Rooftop Water Harvesting	Rooftop Solar System	Waste Management
Grades	A+	A	A+	A+	A

for the academic year of 2022-23 in Phase 1 of the National Rural Institutions Sustainability Grading (NRISG)

Nagalakshmi.

Date: 15/5/2023

Member Secretary

Mahatma Gandhi National Council of Rural Education
Department of Higher Education Ministry of Education
Government of India

Certificate NO⁵ MGNCRE/NRISG/0007

From the Principal's Desk

Dear Applicants,

I am delighted to welcome you to the Government College of Commerce and Business Administration. This is your initiation into the realm of higher education. As you embark on this new chapter, I want to help you make the most of your college experience.

This exclusive public sector educational enterprise, conceived in 2006, has carved a niche for itself in the entire region. It had been ranked second in the survey conducted by The Tribune. The institution prides itself on its Self Governance model, creative ambience, and students' overwhelming participation in extracurricular activities.

Higher Education here is a judicious evolution between conventional values and contemporary achievements.

Technologically, the mentors are connected with mentees round the clock through web blogs and other social media platforms. Traditionally, students prepare themselves with an emphasis on regular assignments, presentations, projects and tests.

The College clubs, cells and societies undertake various drives frequently as part of our social responsibility and professional plan of action in consonance with the surrounding environment. In the words of Gurudev Rabindranath Tagore, "The highest education is that which does not give us information but makes our life in harmony with all existence." The learners acquire self-belief and competence through learning by doing. This acquisition of real-world marketable skills facilitates employability when they strive for bright careers after finishing college.

Interaction with alumni and parents provides us with necessary course corrections in teaching methodology. The alumni of the College lead us with novel ideas, voluntary support and placement opportunities for their juniors. It is only through active collaboration with parents that our collegiate imbibe an equilibrium of liberty and responsibility.

The SCO and G20 Presidencies, with the theme "Vasudhaiva Kutumbakam" have steered the Indian State into a global-centric agenda to address challenges and facilitate sustainable economic development. When our leadership is leading us into top gear, there is no reason for India's educated youth to lag behind. There are ample opportunities available for you to mould yourself with the required skills. I am certain that the ambience at Government College of Commerce and Business Administration will enable you to unveil your hidden potential.

"The mark of higher education isn't the knowledge you accumulate in your head. It's the skills you gain about how to learn." (Mark Grant)

Best wishes for a successful and enjoyable college experience.

Prof. (Dr.) Punam Agarwal

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ABOUT THE COLLEGE

Government College of Commerce and Business Administration is an initiative of the Department of Higher Education, Chandigarh Administration, Chandigarh. It is an endeavour that has been established with a view to catering to the growing demand for commerce and management education in Chandigarh.

This is the only Institution in the tricity that provides qualitative contemporary education exclusively in the spheres of Commerce and Management. The college had a very humble beginning in terms of student input and infrastructure in July 2007 but since then it has witnessed unprecedented growth. The College is successfully running B. B. A. and B. C. A. courses in addition to B. Com. and M. Com. courses.

OUR MOTTO

The motto of our college "Know, Explore and Grow" envisions the very essence and philosophy of the college. The college endeavours and inspires to know, to explore and with that knowledge and exposition to grow both in academics and co-curricular activities.

OUR VISION

To be an institute of academic excellence with total commitment to quality education in Commerce, management and related fields, with a holistic concern for better life, environment and society.

OUR MISSION

- Empowering students with all the knowledge and guidance that they need to become worthy management professionals.
- Learning through Doing.
- Imparting value framework that is global yet national.
- Providing for holistic and value based development of students which ultimately enhances their employability.
- Developing social consciousness among students.
- To carve a niche for ourselves in the specialized field of commerce and management.
- Provide a nurturing and motivating environment to exploit the full potential of the students.
- Grooming youth to become a truly global personality well equipped to deal with the modern world and its challenges.
- Enable holistic development of personality with a humane and global outlook.

OUR OBJECTIVES

In order to fulfill its stated vision, mission and motto the College is committed to:

Academic Excellence: Our primary objective is to enable every student to cope up with the latest developments in contemporary, national and global level through effective transaction of the curricular and co-curricular aspects.

Professional Excellence: The College motivates molds and prepares the students for positions of leadership in business organizations at the local, national and international levels. The capacity building of our graduates to assume productive roles are emphasized during their stay in the college and to inculcate the habit of lifelong learning. The ultimate objective is to produce commerce graduates who possess the skills, problem solving tools and professionalism essential for being successful.

Total Commitment: The College is focused on the all-round development of the students' personality through proper education and exposure to the vast treasure of knowledge; sports facilities and by providing platforms for their socialization.

Holistic Development: College provides exposure to learners in the latest trends in relevant branches of knowledge, competence and creativity to face global challenges. To achieve innovations in teaching-learning, research and extension activities to realize national goals, including the adoption and promotion of knowledge output for human development.

Socially Responsible Citizen: College inculcates a sense of civic responsibility, social commitment, and moral accountability among the students through social activities to with exposure to human rights, value system, culture, heritage, scientific temper and environment.

Value-based Development: To impart quality and need based education our objective is to sensitize the students to their changing roles in society through awareness raising activities.

PANJAB UNIVERSITY SYLLABUS

S.No.	COURSES OFFERED	PU Syllabus Links
1	M. COM.-40 SEATS*	https://puchd.ac.in/syllabus.php?qstrfacid=2
2	B. COM.-140 SEATS**	https://puchd.ac.in/syllabus.php?qstrfacid=2
3	B. B. A.-80 SEATS***	https://puchd.ac.in/syllabus.php?qstrfacid=2
4	B. C. A.-40 SEATS	https://puchd.ac.in/syllabus.php?qstrfacid=2

ADMISSIONS TO ALL THE ABOVE MENTIONED COURSES ARE SUBJECT TO THE AFFILIATION WITH PANJAB UNIVERSITY, CHANDIGARH.

The college offers the following Options: -

*In M. Com. 3rd Semester, Human Resource Management & Marketing will be offered. In M. Com. 4th Semester, only Marketing will be offered.

**B. Com. (Hons) will be offered from 3rd Semester only in Management Studies.

***In BBA 5th & 6th Semester only Marketing Options will be offered.

ADMISSION PROCESS 2023-24

M. Com.
B. Com.
B. B .A.
B. C. A.

For all details, visit DHE Website
http://dhe.chd.gov.in/

WHOM TO CONTACT

Prof. (Dr.) Punam Agarwal   Principal

Dr. Amar Preet Singh Sijher   Dean

Dr. Magesh V.   Vice Principal

In-Charges	Name	Office
Overall Coordinator (Admissions)	Dr. Amar Preet Singh Sijher	Dean
Coordinator (Commerce)	Dr. Amar Preet Singh Sijher	H. O. D. (Commerce)
Coordinator (B.B.A)	Dr. Magesh V.	Vice Principal
Coordinator (B.C.A)	Dr. Bikramjit Kaur	Registrar (Examinations)
Coordinator (Hostel) Boys: Girls:	Sh. Manjeet Singh Ms. Aanchal Malik	Staff Room (BCA) Chamber No 208
Prevention of Sexual Harassment Cell	Dr. Bikramjit Kaur	Registrar (Examinations)
Anti-Ragging cell	Dr. Amar Preet Singh Sijher	Dean
Equal Opportunity Cell	Dr. Amarnath Sharma	Library
Vigilance Cell	Sh. Ashutosh Sharma	Chamber No 207

PHYSICAL INFRASTRUCTURE

The college building is spread over an area of 9.17 acres and is of contemporary design. It has the following facilities:

- 12 lecture theatres, 16 classrooms with smart podiums, 20 faculty rooms, 5 departmental rooms, 1 conference room (with large display monitors) and 1 common staff room

- Gymnasium with modern equipment, Meditation Room, Reading Rooms, Society Rooms, Medical Room, Pantry, Placement Cell, Sports Facilities

- Library with common and separate reading halls for boys and girls, digital corner with 20 computers, RIFD, Periodical, Reference, Textbook, and Technical sections. Databases like NLIST and PROWESS. Online and offline copies of journals and e-books

- Building with a modern ambience, Solar Power System, Rainwater Harvesting System, Firefighting Equipment and CCTV cameras

- Differently-abled friendly ramp with provision for wheelchairs

- Public Address System

- 3 computer labs with 92 desktop computers, 24*7 online UPS, Optical fibre backbone LAN and intercom facility, 150 MBPS Lease Line

- Differently abled friendly ramp with provision of wheelchairs

- Mini Auditorium for cultural activities

- Basement (for parking and office store)

- Green House and Lush green lawns

- Safe drinking water coolers attached with water purifiers at every floor

- Girls and boys hostel nearing completion
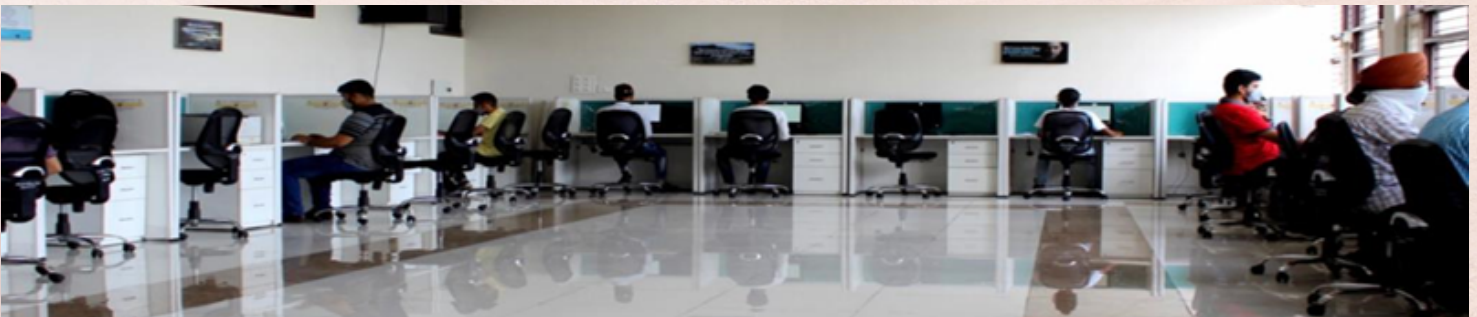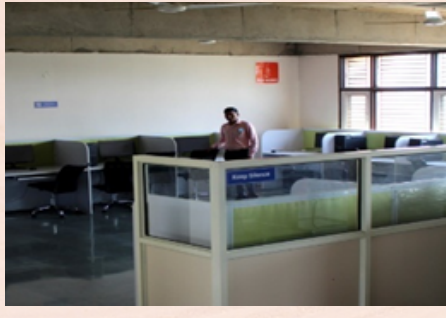
Smart Classrooms and Lecture Theatres

All smart classrooms support video projection from laptops with computers installed in them. Wooden dual desks of the latest design are provided to the students for their ease and comfort. smart classrooms are technology-enhanced that foster opportunities for teaching and learning by integrating learning technology, such as computers, networking and audio/visual capabilities. The College takes pride in having a very well-equipped and acoustically well-maintained seminar room and a state-of-the-art conference hall.

LIBRARY

The College library has been established as per the requirements of the students, faculty and staff members of the college. It has two reading halls and an outer section hall for its readers to consult personal books. The library has a total seating capacity for 140 students at a time. The first floor is equipped with a circulation counter, a reference section, digital corner and a large reading hall with a seating capacity for 100 students at a time. Additionally, the first floor is dedicated to book stacks, a silent reading area with reading carrels, faculty research and periodical section. The second floor is equipped with reading rooms for boys and girls.

The library has a collection of 6407 documents which include textbooks, reference books, general books, non-book materials and E-books. The library subscribes about 35 magazines and 15 newspapers. A digital kiosk has been installed in the library to enable the students to find books available in the library through the library website, i.e., gccbalibrary.ac.in. The digital corner has been set up in the library to enable students and faculty members access to Web-OPAC (Libsys), N List and the databases of EBSCOhost and PROWESS. In order to improve the standards of research work for students and faculty, numerous infrastructure facilities are available in the library. The addition of RIFD system helps in the automatic management of the books.

COMPUTER LABS

From the very inception of this college, our emphasis has been to provide the best technology to all the stakeholders; therefore, all the administrative and teaching work is being carried out using computers. Students can freely access them in the computer labs and in the Library. At present, the college has four servers for 12 lecture theatres, 16 smart classrooms and a number of desktops. The three computer labs are well equipped with the latest software, such as Microsoft Office 2010, 2013, 2019, Oracle 12C, Visual Studio Pro-2019, SPSS and Tally. All the labs are equipped with 24*7 online UPS, Optical fibre backbone LAN and 150 MBPS lease line from BSNL. Wi-Fi routers have been installed throughout the entire campus. Security and connectivity issues are handled through software like NEBERO. It helps to manage speed and keep track of faculty and students visiting various websites.

FUTURE PLANS

The following initiatives are likely to fructify in the future:

• Creation of sanctioned posts-both for teaching and non-teaching staff

• Multipurpose auditorium

• College hostel nearing completion

• Synthetic track of 200 metres for sports enthusiasts

UNIVERSITY TOPPERS

Jatin Popli B. Com. 2nd
(1st position)

Simran B. B. A. 2nd
(11th position)

Gunjan B. B. A. 4th
(14th position)

COLLEGE TOPPERS
(ODD SEMESTER)

Anshul Thakur
M.Com.3

Himanshi
M.Com.1

Amanpreet Kaur
B.Com.5

Nandani Kalra
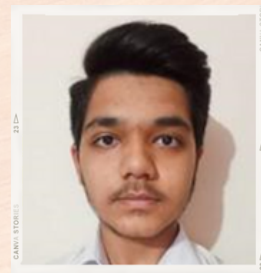BBA 5

Rahul Sachdeva
BCA 5

Tanisha Bhatti
BBA 3

Narinder Kaur
BCA 3

Pranav Aggarwal
B.Com.1

Avninder Singh
BCA 1

COLLEGE TOPPERS

(EVEN SEMESTER)

Sneha
M.Com. 4

Shikha
M.Com. 2

Manu Gupta
B.Com. 6

Riya Sharma
BBA 6

Daksh Kalia
BCA 6

Jyotika Gupta
B.Com. 4

CULTURAL COMPETITONS

A lot of emphasis is placed on developing the creativity of students through intra-college and inter-college competitions. Our students participated and secured positions in the 63rd Panjab University Youth & Heritage Festival (Zone A) in 2022, both at Zonal and Inter-zonal levels.

Ms. Ayushi Anand, M.Com. 2, 1st (Debate) in PU Zonal Youth & Heritage Festival Represented College at National Level in Public Speaking Skills

Mr. Harshit Singh, BBA 2, 2nd (Mimicry) in P U Inter-zonal Youth & Heritage Festival Ist (Mimicry) in P U Zonal Youth & Heritage Festival

Ms. Shreya Parti, BBA 1, 1st (Geet) in P U Zonal Youth & Heritage Festival

Annual Cultural Fest PARWAZ-E-GCCBA 2023, in which around 700 students from city colleges participated.

ACHIEVEMENTS P.U.ZONAL YOUTH & HERITAGE FESTIVAL

Elocution	First
Mimicry	First
Geet	First
Mime	Second
Muhavaredaar Vartalaap	Second
Classical Dance	Second
Play	Third
Knitting	Third

Students of GCCBA secured many positions in inter-college competitions at Tricity during Session 2022-2023

CO-CURRICULAR ACHIEVEMENTS 2022-23

The College initiated various cultural activities to nourish the talents of students on a large scale. We put emphasis on co-curricular activities to accelerate the overall development of the students. Our students were given opportunities to participate in various events at the local level, state level and in other inter-college competitions. In the session 2022-23, our students won prizes and recognition in competitions held at various places.

SPORTS

There are facilities for indoor and outdoor games to inculcate the spirit of competition and achievement. The staff and students regularly play Chess, Carrom Board, Table Tennis, Badminton, Football, Cricket, and athletics. Our sportspersons participated in various competitions and won prizes, specifically in the PU Inter College Chess Tournament held at Dev Samaj College of Education, Sector 36, Chandigarh, from 12 to 14th October 2022. The boys' team, comprising Sparsh of BBA I, Saksham of B.Com. I, Sidharth and Rahul of BCA 2, Aryan Shah of B.Com., 3 won the silver medal in PU Inter College Chess Tournament. This year, around 96 students participated in PU Inter college tournaments.

Ms. Shivani, B.Com. 3, international player, represented College & P U at 60th Diamond Jubilee National Roller Skating Championship & won gold medal in Inline Hockey Championship.

Mr. Jeevanjot, BCA 1, won gold medal in 10th National Gatka Championship (boys) held at Panjab University in December 2022.

Ms. Kairvi, BBA 1, won silver Mmedal in (girls) category in Inter College Judo Tournament & participated in Junior National Judo Championship held at Ranchi in Jharkhand in December 2022.

TRAINING, PLACEMENT AND COUNSELLING CELL

The Training & Placement Cell provides employment opportunities, internships for career guidance and effective training to students in leading organizations. The reputable organizations including MNCs, visit us for campus recruitment. The Cell believes in "Industry-Institute Interaction". To accomplish "Industry-Institute Interaction", it organizes technical talks and seminars to provide a platform for prospective job seekers and job providers to interact with professionals from various fields. The broad objectives of the Cell are to help students get industrial exposure through training and industrial visits. It also aims to help students with their final placements in the dynamic corporate environment via campus placement. Further, the cell supports students in finding the right path via career guidance services. This year, campus recruitments were held and students were placed in these companies.

The following are the number of students who got placements with the various companies:
Godrej and Boyce 5 were placed and other **3** were shortlisted. In **De Facto Infotech**, **7** students were recruited. In **Solitaire Infosys**, **9** were placed. In the case of **Ellocent Lab** and **Escalon 1**, each student was placed.

Solitaire Infosys:
~Smridhi Malhotra (Bcom)
~Jasmin Kaur (Bcom)
~Prakriti (Bcom)
~Girvar (Bcom)
~Om Khanna (BBA)
~Aanchal Sharma(Mcom)
~Tanushree Vashisht (Bcom)
~Hardik Sharma (BBA)
~Vanshika Sharma(Mcom)

Godrej and Boyce:
~Jyoti Sharma (Mcom)
~Bhakti (Mcom)
~Kritika Sharma (Mcom)
~Arshpreet Kaur (Mcom)
~Vanshika Sharma (Mcom)
~**Waitlisted**~
~Roshni (MCom)
~Aanchal Sharma (Mcom)
~Sehajdeep Singh (BBA)

De Facto Infotech
~Aryan Malhotra (Bcom)
~Geetansh Gulati (Bcom)
~Varinda (Mcpm)
~Manik Panjolia (BBA)
~Pakhi Bhatia (BBA)
~Anirudh Raj (Bcom)
~Kritika Sharma (Mcom)

Ellocent Labs :
~Pakhi Bhatia (BBA)

Escalon :
~Avneet Kaur (Bcom)

SCHOLARSHIPS AND FEE CONCESSIONS

The Education Department of Chandigarh Administration has executed various welfare schemes like fee concessions and scholarships to help meritorious students continue education by DBT mode sponsored by state and central government agencies. GCCBA-50 has a committee that identifies and recommends scholarships/concessions to the needy. The committee ensures that students belonging to various categories, such as SC, ST, general, minority and students whose parents have low income, are provided with the necessary financial support. During the session 2022-23, around 80 students benefitted under categories like Chandigarh-SC, Panjab University, CBSE & PSEB online and others.

IN CHARGES OF SOCIETIES, CLUBS, CELLS

Serial Number	Names of the in Charges	Name of Society, Club, Cell, etc.
1	Dr. Amar Preet Singh Sijher	Anti Ragging
2	Dr. Amar Preet Singh Sijher	Grievance Cell of College Students & Employees
3	Dr. Amar Preet Singh Sijher	Training, Placement and Counselling Cell
4	Dr. Amar Preet Singh Sijher	Entrepreneurial Development Cell
5	Dr. Bikramjit Kaur	Committee for prevention of Sexual Harassment with LGBTQ+
6	Dr. Bikramjit Kaur	Mahatma Gandhi National Council of Rural Education (MGNCRE)
7	Dr. Bikramjit Kaur	Youth Club
8	Dr. Amarnath Sharma	Scholarships & Fee Concession
9	Ms. Kriti Mahajan	Anti Stress Society
10	Ms. Sandeep	Drug Awareness Society
11	Ms. Aanchal Malik	Environment Society
12	Ms. Vandana Jain	N.S.S. (Girls)
13	Sh. Ashutosh Sharma	N.S.S. (Boys)
14	Sh. Manjit Singh	Computer Society
15	Ms. Aanchal Malik	Eco Club
16	Dr. Renuka Mehra	Electoral Literacy Club
17	Dr. Subina Syal	Red Ribbon Club
18	Dr. Sarbjit Kaur	Gender Sensitization Society
19	Dr. Subina Syal	Photography Club
20	Dr. Aarti Kaushal	Swachh Bharat Mission
21	Sh. Ashutosh Sharma	Literary Society
22	Dr. Amarnath Sharma	Equal Opportunities Cell

FACULTY 2023-24

Department of Commerce

HOD :- Dr. Amar Preet Singh Sijher

Names	Designations	Deputed/Contractual	Experience (Years)
Dr. Amar Preet Singh Sijher	Associate Professor	Regular, Deputed from PGGC-46 Chd	28
Dr. Magesh V.	Associate Professor	Regular, Deputed from PGGC-46 Chd	22
Dr. Bikramjit Kaur	Associate Professor	Regular, Deputed from PGGC-46 Chd	28
Ms. Kriti Mahajan	Assistant Professor	Contractual	16
Dr. Harinder Kaur	Assistant Professor	Contractual	15
Ms. Aanchal Malik	Assistant Professor	Contractual	16
Ms. Sandeep	Assistant Professor	Contractual	12
Ms. Vandana Jain	Assistant Professor	Contractual	16

Department of Business Administration

HOD :- Dr. Magesh V.

Dr. Subina Syal	Assistant Professor	Contractual	11
Ms. Mona Sodhi	Assistant Professor	Contractual	14
Dr. Aarti Kaushal	Assistant Professor	Contractual	15
Dr. Renuka Mehra	Assistant Professor	Contractual	15

Department of Economics

HOD :- Dr. Yogesh Kumar

Dr. Yogesh Kumar	Associate Professor	Regular, Deputed from PGGC-11 Chd	20
Dr. Sarabjeet Kaur Johal	Assistant Professor	Contractual	11

Department of Computer Applications

HOD :- Dr. Bikramjit Kaur

Sh. Manjeet Singh	Assistant Professor	Contractual	12

Department of English

HOD :- Sh. Ashutosh Sharma

Sh. Ashutosh Sharma	Assistant Professor	Regular, Deputed from RIE-32 Chd	25

Best Practices

COLLEGE SOCIETIES, SELF-GOVERNANCE MODEL & BLOGS

BEST PRACTICE-1 (COLLEGE SOCIETIES, CLUBS, CELLS, etc.)

The students are encouraged to engage in a wide variety of extracurricular activities that help in their overall development. As part of this effort, various activities are conducted by different societies and clubs that facilitate students' interaction among themselves and with the public. The central body covering the subordinate bodies is the N. S. S. Each student must be a member of two societies.

National Service Scheme (N.S.S.)

To bring about social awareness and consciousness among the students, the NSS units of the college were set up on 8th August 2009. The college has 2 units of NSS with 100 boys and 100 girls as volunteers. Every new student who wishes to join N.S.S. must fill out the enrolment form. The N.S.S. volunteers have opportunities to attend Special camps, National Integration camps and Adventure camps. This year, a number of our volunteers participated in various camps.

Mahatma Gandhi National Council of Rural Education (MGNCRE)

MGNCRE, under the Ministry of Human Resource Development, Government of India, designs, develops and promotes curriculum inputs for Higher Education programmes offered by Institutions in India. Our College had started working with MGNCRE in 2020 under the guidance of Sh. Samarth Sharma. In collaboration with MGNCRE, the College celebrated many important days through various competitions during the session 2022-23. One of the best parts was AADHYA (2022-23), where a variety of stalls were put up by the students on the occasion of the beginning of their entrepreneurial journey with a real world experience. GCCBA received CERTIFICATE OF APPRECIATION for successfully conducting Entrepreneurship Activities in the college with A plus grades.

Gender Sensitization Society

Our College's "Jagriti", gender sensitization society, aims at creating awareness about issues like female foeticide, gender bias, women's empowerment, etc. The emphasis is on "equality for all". The society conducts various activities and programs like rallies, street plays, declamation contests, poetry recitation competitions and dramatics.

Literary Society

"Word-Visharad", the literary society of our college, provides a platform for the students to hone and showcase their abilities as well as polish their communication skills to face the professional world with confidence. The literary creations of students are printed in college annual magazine "GRAPEVINE".

Environment Society

"Avni" seeks to motivate and prepare students to rise to the challenges and opportunities associated with human-environment interactions. The core mission of society is to make students understand environmental problems and find solutions to them.

Drug Awareness Society

Victory Against Drug Abuse (VADA) is an anti-drug drive initiated by College students. This society organizes diversified activities and develops collaborative and fruitful interactions among students and the professional resource persons who frequently visit college to sensitize and create awareness among the students regarding the ill effects of drugs.

Anti-Stress Committee

The Anti-Stress Committee ensures that our students manage their stress levels and convert them into creativity. Diverse camps and yoga classes are organised and workshops are conducted for faculty and students. We invite resource persons from various national and international organisations like The Art of Living, Fragrance of Master, ISKON, etc. to practically demonstrate the way to live an anxiety-free life.

Swachh Bharat Mission

Through the Clean India Mission, our college has taken up the challenge of executing cleanliness drives with gusto. Not only is the college campus a perfect exemplification of Swachhta but the periodic activities are taken up to create awareness about sanitation. SBM conducts various drives in and around the campus to clean the surroundings during the year under this mission. This drive has been in continuation for a long time.

Electoral Literacy Club

The College Electoral Literacy Club creates a lot of awareness drives regarding the enrolment of eligible voters for their EPIC cards. Through practical experiences and seminars by experts, voters get plenty of information regarding their voting rights. Frequently, students are sensitized about their voting rights by conducting essay writing, declamation, quiz competitions in collaboration with other College clubs.

Red Ribbon Club

The College Red Ribbon Club creates awareness drives regarding the spread of HIV and AIDS. It aims to build solidarity with people who are infected with HIV & AIDS. This club aims to unify people in fighting common diseases. Periodically, awareness programmes related to cancer are also conducted. Inter-college competitions are organised to create awareness among youth.

Entrepreneurial Development Cell

The College Entrepreneurial Development Cell promotes businesses at the College level and supports budding innovators who have a sharp acumen for entrepreneurial skills. These students have the abilities to conceive, develop and launch their fresh ideas. They can not only commericalise their thoughts but also motivate others to unveil their latent talents. EDC also endeavours to bridge down the gap between industry expectations and student capabilities. During College competitions like "Pitch the Investors", such potential students are easily identified to tap their perspicacity. Recently, AADHYA was conducted in collaboration with MGNCRE.

Photography Club

The College Photography Club undertakes activities for the promotion of the art of photography by providing ample opportunities to individuals who are keen on this skill. There are times when the Club members are taken to a photogenic site and competitions are conducted at that site. Sometimes, expert talks are held for discussion between the members and the experts who are invited.

Youth Club

The College Youth Club under Nehru Yuva Kendra Sangathan, Ministry of Youth Affairs and Sports, Government of India, provides a platform for the youth in a particular area to come together and devise activities for their own development as well as that of society. The College Youth Club, in association with the Leo Club conducted notable activities.

BEST PRACTICE-2 (FACULTY WEB BLOGS)

All the faculty members of the college have their own blogs, which are integrated with the College website. Most of them have uploaded e-content in the form of presentations with relevant links. These blogs were extraordinarily useful for students during lockdown, when face to face teaching had to be terminated. Students also remain in touch with teachers through emails and their respective WhatsApp groups.

BEST PRACTICES-3 (SELF-GOVERNANCE MODEL)

Self-governance is the ability of a student or a group to exercise all necessary functions of regulation without intervention from an external authority. The College works on a self-governance model. The committee of self-governance consists of mentors and student representatives from each class with the following functions:

- development & implementation of a code of conduct that outlines acceptable behaviour within class/college, inclusive of a legal/ethical code
- ensuring external authority is not needed until certain criteria are fulfilled
- registering/resolving grievances of students
- as a means of disciplinary procedure within the unit or group.

This committee meets periodically to discuss students' issues. The problem and its solution are developed collaboratively to make the solution acceptable to the students. This model has helped improve students' motivation levels and feelings of belongingness.

COLLEGE WEBSITE (www.gccbachd.org)

The College website is maintained in house by the I.T. Department. The website is a completely CMS-based portal, wherein information pertaining to the various stakeholders is controlled by the various departments in the College. Information pertaining to students and the general public is given prime importance and all the major circulars & notices are uploaded onto the website on a regular and prompt basis by the IT department. The IT department is additionally maintaining the E-Campus Solution of the Chandigarh Administration that contains features like:

- **Admission module**
- **Course module**
- **Attendance module**
- **Society module**
- **Fee and reporting module**
- **Internal Exam record module**

- **Chandigarh Administration common portal module**
- **Employee module**
- **Time table module**
- **Reports module**

This software is common to all the government colleges in Chandigarh and provides an e-content sharing module among the colleges.
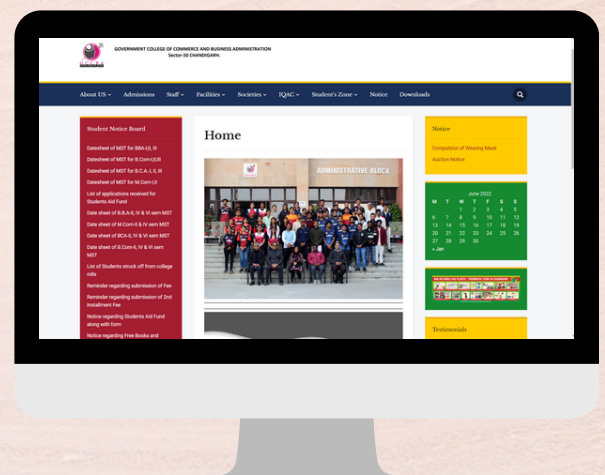
CONDUCT AT GCCBA

The authority of College extends to every student on its rolls at all times and in all places. Students are required to adhere to the following rules in their day-to-day conduct inside the College:

- Possession of an Identity Card is compulsory. It must be shown for inspection on demand.

- Students discipline is one of the top priorities. Students shall not indulge in indiscipline of any type- damaging college property, violent and obscene behaviour, disobedience and unpunctuality, etc. Indiscipline will lead to rustication.

- It is the responsibility of the students to read the notice boards and official groups regularly for important announcements made by the college authorities. They are not excused or given any concession on the grounds of ignorance.

- Students must attend lectures and tutorials according to the timetable on all working days of the college. For any kind of leave, a college leave application form must be filled out. In case of illness, a student has to apply for medical leave within three days, with a medical certificate. He/she must personally report to the HOD before resuming classes.

- Students are warned that if their attendance at lectures and tutorials is unsatisfactory, their names can be struck off the college rolls. They can even be detained from appearing in the examinations if they do not attend 75% of the delivered lectures in each subject and fail to secure 25% aggregate marks in MSTs (House Tests).

- Students cannot abstain from lectures, tutorials and examinations without the prior permission of the Principal/authority concerned.

- Smoking is strictly prohibited on college premises.

- Playing Cards and Ragging are forbidden on the campus.

- The use of plastic is banned in the Institution.

- Students should dress sensibly with due decorum.

All the students are bound to obey all the rules of the competent authorities concerned. The Principal/authority concerned may have to supplement/modify these rules as and when the need arises.

ADMISSION SCHEDULE

PROCEDURE TO REGISTER BEFORE APPLYING FOR ADMISSION
(www.dhe.chd.gov.in)

Who is required to register Online?

COURSES	GOVERNMENT COLLEGE	PRIVATELY MANAGED AIDED COLLEGE
Applicants for Centralised Courses for 1ˢᵗ year (UG)	✓	✓
Applicants for Non-Centralised Courses for 1ˢᵗ year (UG & PG)	✓	Refer to website of Respective college
New Applicants of Ongoing Classes*	✓	Refer to website of respective college
Old Students of Ongoing Classes**	✓	Refer to website of respective college

✓ Required to register.

* NEW APPLICANT: The applicant who has not passed his/her previous class from the college where he/she is applying. The student who is applying after a gap of one or more years shall be treated as "NEW STUDENT" even if he/she is applying to the same college from where he/she has passed previous class.

** OLD STUDENT: The applicant who has passed his/her previous class from the same college where he/she is applying.

How to Register before filling the admission form?

STEP 1
- Open the Website www.dhe.chd.gov.in.

STEP 2
- Click on the Sign Up button to register on the website and then fill in the Applicant's Email ID, Applicant's Personal Mobile Number (WhatsApp) and Applicant's Name (Name must be same as in the Class-X mark sheet/certificate).

STEP 3
- Mobile Number of the Applicant will become his/her Login ID. Password will be sent to the applicant's registered mobile number through an SMS and will be displayed on the screen

STEP 4
- Applicant can change the password, if he/she desires.

STEP 5
- Applicant will be able to Login to the admission portal by using the Login ID and password in future visits as well.

STEP 6

- Pay a Registration Fee of Rs. 70/- online to proceed further to fill the application form. Note down the transaction number generated.

STEP 7

- Now proceed to fill in the admission form as per the table below:

SR. NO	ADMISSION FORM	PAGE NO.
1	CENTRALIZED ADMISSION (UG)	
2	NON-CENTRALIZED ADMISSION (UG)	
3	NON-CENTRALIZED ADMISSION (PG)	
4	NEW APPLICANTS FOR ONGOING CLASSES	
5	OLD STUDENTS FOR ONGOING CLASSES	

NOTE:

- Payment verification will take a maximum of 24 hours.
- If an the applicant wants to apply for Multiple Courses/Colleges then the applicant **NEED NOT PAY** registration fee of Rs. 70-/ again.
- The Applicant can use same User ID and Password to fill separate forms for different courses/colleges.

IMPORTANT DATES FOR CENTRALIZED COURSES
FOR UNDERGRADUATE COURSES

1. BBA
2. BCA
3. B.Com.
4. B. Sc. (Non-Medical)
   I. Non-Medical
   II. Biochemistry (E)
   III. Computer Application (E)
   IV. Computer Science (E)
   V. Industrial Chemistry (E)
   VI. Information Technology (E)
   VII. Statistics (E)

5. B. Sc. (Medical)
   I. Medical
   II. Biochemistry (E)
   III. Bioinformatics (E)
   IV. Biotechnology (E)
   V. Industrial Chemistry (E)
   VI. Industrial Microbiology (E)
   VII. Microbiology (E)
6. B. Sc. Biotechnology (Hons.)
7. B. Sc. Bioinformatics (Hons.)
8. B.Sc. Microbial and Food Technology

Particulars	Date	Time
Start of Submission of Online Admission Forms	9th June 2023 (Friday)	1:00 p.m.
Last date for Online Submission of Admission Forms for all Centralized Courses	22nd June 2023 (Thursday)	
Display of List of all Applicants	23rd June 2023 (Friday)	05:00 p.m.
Reporting of Discrepancies by applicants to SPIC	25th June 2023 (Sunday)	05:00 p.m.
Display of provisional list of all Eligible Candidates	29th June 2023 (Thursday)	05:00 p.m.
Display of provisional list of Applicants who have been allotted colleges	2nd July 2023 (Sunday)	05:00 p.m.

NOTE:
1. Application form submitted after due date or incomplete in any respect will not be accepted.
2. All admissions will be done online and there will be no physical counselling.

ONLINE CENTRALIZED ADMISSION SCHEDULE
FOR UNDERGRADUATE COURSES

1. BBA
2. BCA
3. B.Com.
4. B. Sc. (Non-Medical)
   VIII. Non-Medical
   IX. Biochemistry (E)
   X. Computer Application (E)
   XI. Computer Science (E)
   XII. Industrial Chemistry (E)
   XIII. Information Technology (E)
   XIV. Statistics (E)

5. B. Sc. (Medical)
   VIII. Medical
   IX. Biochemistry (E)
   X. Bioinformatics (E)
   XI. Biotechnology (E)
   XII. Industrial Chemistry (E)
   XIII. Industrial Microbiology (E)
   XIV. Microbiology (E)
6. B. Sc. Biotechnology (Hons.)
7. B. Sc. Bioinformatics (Hons.)
8. B.Sc. Microbial and Food Technology

1st Online Admission Schedule		
General Category • UT Pool • General Pool (Outside UT)	5th July 2023 (Wednesday)	10:00 a.m. (onwards)
Reserve Categories and Over & Above Seats (Additional Seats) • UT Pool • General Pool (Outside UT)	6th July 2023 (Thursday)	10:00 a.m. (onwards)

NOTE:
1. The courses B. Sc. (Non-Medical) I [Non-Medical, Biochemistry (E),Computer Application (E), Computer Science (E), Industrial Chemistry (E), Information Technology (E), Statistics (E)], B. Sc. (Medical) I [Medical, Biochemistry (E),Bioinformatics (E),Biotechnology (E),Industrial Chemistry (E),Industrial Microbiology (E),Microbiology (E)], B. Sc. Biotechnology (Hons) I, B. Sc. Bioinformatics (Hons) I and B.Sc. Microbial and Food Technology are decentralized after 1st Counselling after 6th July 2023 (Thursday).
2. For further admission counseling schedule refer to the respective college website.

2nd Online Admission Schedule (BBA / BCA / B.Com.)		
General Category • UT Pool • General Pool (Outside UT)	11th July 2023 (Tuesday)	10:00 a.m. (onwards)
Reserve Categories and Over & Above Seats (Additional Seats) • UT Pool • General Pool (Outside UT)	12th July 2023 (Wednesday)	10:00 a.m. (onwards)
Admission in BBA/ BCA / B.Com. will be done at the college level for seats left vacant in each course from 13.07.2023 onwards. For details refer to the website of respective colleges.		

PROCEDURE TO APPLY FOR CENTRALIZED COURSES

STEP 1

- Log in to the DHE website (www.dhe.chd.gov.in) with the registered Applicant User ID and Password.

STEP 2

- After successful Login, Click on the link for APPLICATION FORM. Applicant will be given two options from which to choose: 1)New Student 2) Old Student
- Applicants will select his/her choice.

STEP 3

- Applicant will be given two options:- 1) Degree Colleges 2) Professional Colleges. Select: Option 1) Degree Colleges.

STEP 4

- Applicant will be given two options: 1) Centralized 2) Non-Centralized (Refer Page) choose any one.

STEP 5

- Instruction page will be displayed: read the rules and regulations thoroughly then Click on the Next button and select the stream/course.

STEP 6

- The application form will be displayed to the applicant. Applicants will have to fill details in various columns as required.

STEP 7

- Applicants who have passed 10+2 examination from Schools in Chandigarh only should apply under UT Pool. However, wards of Defence Personnel who have passed 10+2 examination from anywhere in the country should apply under UT Pool only.
- Applicants who have passed 10+2 examination from Schools situated Outside Chandigarh should apply under the General (Outside UT) Pool. Applicants who have passed 10+2 from National Institute Open Schooling (NIOS) should apply under the General (Outside UT) Pool.

STEP 8

- Tick mark the reserved category, if any, and upload the valid supporting documents showing the name of the applicant. Certificates issued in the name of parents will not be valid. If the applicant has not tick marked any reserved category, he/she cannot claim the seat in that category at the time of admission. Applicants not selecting any Reservation will be considered under General Category.

PROCEDURE TO APPLY FOR CENTRALIZED COURSES

STEP 9

- The application form has separate columns for Mother's Name and Father's Name. Applicants should preferably mention names of both the parents. However, in case an applicant doesn't wish to declare the name of either the Mother or the Father, he/she may not be forced to do so and no applicant will be denied admission on this ground.

STEP 10

- Applicants must fill in the working Email ID and WhatsApp Mobile Number of the parents.

STEP 11

- The column meant for hostel accommodation in the admission form should be filled with a YES or a NO. If the applicant does not opt for hostel in the form then he/she cannot claim a hostel seat at the time of admission as his/her right. For further details, refer to page no. 17. In case an applicant applies for hostel accommodation, he/she must fill in complete particulars of Local Guardian

STEP 12

- Applicants must fill in his/her bank details (Bank Name, Account Number, IFSC Code of Branch), Aadhar Card Number (if allotted), EPIC Number (Voter Card number if allotted), and Ration card details (if any).

STEP 13

- The full name of the School / Institute from which the last examination has been passed is to be given.

STEP 14

- Subjects having grades should not be filled.
- Applicants should enter the marks ONLY of all subjects including additional subjects as given in the Detailed Marks Card (DMC).

STEP 15

- Applicants are also required to upload:
  - Scanned passport size photo of the applicant (not more than 50 KB).
  - Scanned signature of the applicant (not more than 50 KB).
  - Scanned signature of either of the Parent/ Guardian (not more than 50 KB).

PROCEDURE TO APPLY FOR CENTRALIZED COURSES

STEP 16

- One set of scanned original testimonials/certificates should be uploaded (in .pdf format only) along with the admission form:
  - Matriculation Certificate for Date of Birth.
  - 10+2 Detailed Marks Certificate. (Original/ DigiLocker verified
  - University/ Board Detailed Marks Certificate (DMC) of the lower examination passed.
  - Character Certificate from the institution last attended or from a Gazetted Officer in case of private candidates. (**Specimen of the form is given at Page Number ?**)
  - Migration Certificate/ Inter-University Migration Certificate.
  - Reserved Category Certificate issued by Competent Authority (if applicable)
  - Scheduled Caste/ Scheduled Tribe/ Differently Abled/ Physically Challenged Persons/ Wards of Freedom Fighters/ Wards of Defence/ Para-Military Personnel/ Wards of Kashmiri Migrants and Kashmiri Pandits/ Kashmiri Hindu Families (non-migrants living in Kashmir Valley)/ Victims of November 1984 Riots and Terrorism/ Wards of Permanently Disabled and Martyrs of Kargil War/ Single Girl Child/ One Girl Child out of only Two Girl Children/ Cancer/Aids/ Thalassemia Patient/ Rural Area Students/ Border Area Students/ Excellence in Youth Festival/ Economically Weaker Sections (**Specimen of the relevant form is given at Page Number ?**)
  - Sports Gradation Certificate issued from Chandigarh Sports Department for both U.T Pool and General Pool applicants. (In case of Sports Category)
  - Equivalence Certificate from Panjab University Chandigarh of the last course passed by the applicant (wherever required).
  - Gap Year Affidavit. (**Specimen of the form is given at Page Number ?**)

STEP 17

- Applicants will have to submit preference of colleges. Based on preference, seat will be allotted on merit. Change of order of preference of college (after the submission of form) will not be allowed at any stage.

STEP 18

- Applicants will be able to view and modify the information before the final submission of the application form. After the final submission on the last day of application form will be locked, and modifications are not possible. Applicants should note the Application Form Number generated after online form submission for further correspondence.

IMPORTANT INSTRUCTIONS FOR ONLINE CENTRALIZED ADMISSIONS

. Preparation and Display of Provisional Merit List

1. The admission will be based on merit, which will be calculated on the basis of marks obtained in qualifying examination, **fraction of marks** less than the requisite percentage will not be rounded off to the advantage of the applicants i.e. 32.9%, 39.9% and 49.9% will not be rounded off to 33%, 40% and 50% respectively. In addition, weightage wherever applicable, will be given as per norms of Panjab University, Chandigarh.

2. In case of a tie at any stage in the preparation of the merit list, applicants securing equal marks will be bracketed together. Their inter-se-merit (order of merit) will be determined according to the following criteria (**Refer to Panjab University, Chandigarh, Handbook of Information 2021, Part-A, Page No. 33**):

   a. Applicant having higher percentage of marks in the qualifying examination shall rank higher in order of merit.

   b. That if the marks are also same in the qualifying examination, then the applicant obtaining more marks in the immediate lower examination shall rank higher in order of merit.

   c. That if two or more applicants secure equal marks in (i) and (ii) above, then the applicant older in age shall rank higher in order of merit.

3. The list of all the applicants who have applied online will be displayed course-wise on the DHE website www.dhe.chd.gov.in on **23rd June, 2023 (Friday) by 5:00 pm.**

4. The applicants can report the discrepancies (if any) to the SPIC through email at **dhechdhelpline@gmail.com** by **25th June, 2023 (Sunday) by 5:00 pm.**

5. The scrutiny of forms will start from 26th June, 2023 (Monday). At the time of scrutiny of the form, if any discrepancy is found regarding any information given/ documents uploaded, an SMS will be sent to the applicant on his/her registered mobile number. Applicant's form will be unlocked and he/she will be able to upload the additional document demanded on receiving the SMS regarding discrepancy. if any. **The applicant has to rectify the discrepancy immediately otherwise he/she will be considered ineligible.**

6. The provisional list of all eligible applicants will be displayed on the DHE website **www.dhe.chd.gov.in** on **29th June, 2023 (Thursday) by 5:00 pm.**

7. If an applicant of reserved category, falls under **GENERAL CATEGORY** in the merit list, the applicant will be given admission in the **GENERAL CATEGORY** only. So, the applicant must follow the admission schedule of General Category on the date and time specified under General Category.

8. **Admissions under SPORTS Category will be done after the issuance of Gradation Certificate (whenever) by the Sports Department, Chandigarh Administration. The schedule for the same will be uploaded on DHE website www.dhe.chd.gov.in. Nevertheless, the applicant will have to apply under the category of sports reservation while applying for online admission.**

Nevertheless, the applicant will have to apply under the category of sports reservation while applying for online admission.

b. Instructions for 1st Online Centralized Admission Counselling

1. The provisional list of verified applicants who have been allotted college will be displayed on the DHE website www.dhe.chd.gov.in on 2nd July, 2023 (Sunday) by 5:00 pm.

2. Applicants will be able to download Provisional Admission Form only after the display of allotment of the colleges on 2nd July, 2023 (Sunday).

3. After the allotment of seat in respective college, the form will be verified by the allotted college, in case any discrepancy is found during verification by the college, the same will have to be cleared by the applicant.

4. Once the applicant's form is verified by the college, the seat will be assigned by the college as per the **date and time mentioned in the 1st Online Centralized Admission Schedule**. The applicant will then receive an SMS / EMAIL regarding deposit of fee (**in case of Government Colleges**) on the registered mobile number on the day of admission schedule. In addition, applicants can also check their admission status through **their respective DHE login or on the DHE website at** http://dhe.chd.gov.in/Version2/epayment/paynow.aspx.

    a. In case an the applicant is seeking admission in a **Government College**, he/ she can deposit the fee online at DHE website www.dhe.chd.gov.in.

    b. In case an applicant is seeking admission in **Privately Managed Aided College, he/ she must refer to the respective college prospectus/ website** regarding deposit of fee.

5. The fee must be deposited within 24 hours of seat allocation otherwise the seat will be cancelled automatically.

6. Applicants who have been **allotted college** in the 1st Online Centralized Admission Schedule **but could not take admission or pay fee**, will be given a chance of admission in 2nd Online Centralized Admission Schedule only if they give their willingness online on 7th July, 2023 (Friday) by 5:00 pm through their respective login at DHE website www.dhe.chd.gov.in.

7. Applicants who have been **admitted** in the 1st Online Centralized Admission Counselling can give their willingness on 7th July, 2023 (Friday) by 5:00 pm for 2nd Online Centralized Admission Schedule if they wish to **change** the college they are admitted to. Only upward mobility of preference will be allowed in the change of college. Change of order of preference of college (after the submission of form) is not allowed at any stage. **If the applicant is allotted seat in another college of his/her preference in the 2nd Online Centralized Admission Counselling, the seat in the previous college will automatically be cancelled.**

8. Applicants who are **not allotted college** in the 1st Online Centralized Admission Counselling will be **automatically considered** for the 2nd Online Centralized Admission

Schedule. **They DO NOT need to submit their willingness online** through their respective login at DHE website www.dhe.chd.gov.in.

c. Instructions for 2nd Online Centralized Admission Counselling:

1. Details of the course-wise and college-wise vacant seats will be notified on DHE website www.dhe.chd.gov.in on **8th July, 2023 (Saturday) by 5:00 pm**.

2. The provisional list of verified applicants and list of applicants with discrepancy (if any) who have been allotted college in the 2nd Online Centralized Admission Schedule will be displayed on the DHE website www.dhe.chd.gov.in by **9th July, 2023 (Sunday) by 5:00 pm** for the courses where the seats remain vacant after 1st Online Centralized Admission Schedule.

3. The applicant has to clear the discrepancy (if any) on and before **10th July, 2023 (Monday) by 12:00 pm** at the college level through their respective login at DHE website www.dhe.chd.gov.in.

4. Once the applicant's form is verified by the college, the seat will be assigned by the college as per the date and time mentioned in the 2nd Online Centralized Admission Schedule. The applicant will then receive an SMS / EMAIL regarding deposit of fee **(in case of Government Colleges)** on the registered mobile number on the day of admission schedule. In addition, applicants can also check their admission status through **their respective DHE login** or on **DHE website at** http://dhe.chd.gov.in/Version2/epayment/paynow.aspx.

    a. In case the applicant is seeking admission in **Government College**, he/ she can deposit the fee online at DHE website www.dhe.chd.gov.in.

    b. In case the applicant is seeking admission in **Privately Managed Aided College, he/ she must refer to the respective college prospectus/ website** regarding deposit of fee.

5. The fee must be deposited within 24 hours of seat allocation otherwise the seat will be cancelled automatically.

ONLINE NON-CENTRALIZED ADMISSION SCHEDULE
FOR UNDERGRADUATE COURSES

1. Bachelor of Arts (B.A.)

IMPORTANT DATES

Particulars	Date	Time
Start of Submission of Online Admission Forms	9th June 2023 (Friday)	1:00 p.m.
Last date for Submission of Online Admission Forms for all Non-Centralized Courses	22nd June 2023 (Thursday)	
Display of List of all Applicants	23rd June 2023 (Friday)	05:00 p.m.
Reporting of Discrepancies by applicants to respective colleges	25th June 2023 (Sunday)	05:00 p.m.
Display of provisional list of all Eligible Candidates	29th June 2023 (Thursday)	05:00 p.m.
Admission begins	5th July 2023 (Wednesday)	9:00 a.m.

Admission Schedule of B.P.Ed. (Two Year Course) & B.P.Ed. (Four Year Course) refer to the prospectus/ website of PGGCG-42 & PGGC-11, respectively.
Admission Schedule of all other Undergraduate Courses, refer to the prospectus/ website of the respective college.

NOTE:
1. Application form submitted after due date or incomplete in any respect will not be accepted.
2. All admissions will be done online and there will be no physical counselling.

> FOR ADMISSION SCHEDULE OF NON-CENTRALIZED UNDERGRADUATE COURSES OF PRIVATELY MANAGED AIDED COLLEGES, REFER TO THE WEBSITE OF THE RESPECTIVE COLLEGES.

PROCEDURE TO APPLY FOR NON-CENTRALIZED COURSES

STEP 1

- Log in to the DHE website (www.dhe.chd.gov.in) with the registered Applicant User ID and Password.

STEP 2

- After successful Login. Click on APPLICATION FORM link Applicant will further be asked two options: 1) New Student 2) Old Student
- Applicants will select his/her choice.

STEP 3

- Applicant will be asked two options:- 1) Degree Colleges 2) Professional Colleges. Select Option 1) Degree Colleges.

STEP 4

- Applicant will further be asked two options: 1) Centralized 2) Non-Centralized (Refer Page)

STEP 5

- Instruction page will be displayed, read the rules and regulations thoroughly then Click Next button and select the stream/course.

STEP 6

- The application form will be displayed to the applicant. Applicants will have to fill details in various columns as required.

STEP 7

- Applicants who have passed 10+2 examination from Schools in Chandigarh only should apply under UT Pool. However, wards of Defence Personnel who have passed 10+2 examination from anywhere in the country should apply under UT Pool only.
- Applicants who have passed 10+2 examination from Schools situated Outside Chandigarh should apply under the General (Outside UT) Pool. Applicants who have passed 10+2 from National Institute Open Schooling (NIOS) should apply under the General (Outside UT) Pool.

STEP 8

- Tick mark the reserved category, if any, and upload the valid supporting documents showing the name of the applicant. Certificates issued in the name of parents will not be valid. If the applicant has not tick marked any reserved category, he/she cannot claim the seat in that category at the time of admission. Applicants not selecting any Reservation will be considered under General Category.

PROCEDURE TO APPLY FOR CENTRALIZED COURSES

STEP 9

- The application form has separate columns for Mother's Name and Father's Name. Applicants should preferably mention names of both the parents. However, in case an applicant doesn't wish to declare the name of either the Mother or the Father, he/she may not be forced to do so and no applicant will be denied admission on this ground.

STEP 10

- Applicants must fill in the working Email ID and WhatsApp Mobile Number of the parents.

STEP 11

- The column meant for hostel accommodation in the admission form should be filled with a YES or a NO. If the applicant does not opt for hostel in the form then he/she cannot claim a hostel seat at the time of admission as his/her right. For further details, refer to page no. 17. In case an applicant applies for hostel accommodation, he/she must fill in complete particulars of Local Guardian (resident of Chandigarh/ Mohali/ Panchkula only).

STEP 12

- Applicants must fill in his/her bank details (Bank Name, Account Number, IFSC Code of Branch), Aadhar Card Number (if allotted), EPIC Number (Voter Card number if allotted), and Ration card details (if any).

STEP 13

- The full name of the School / Institute from which the last examination has been passed is to be given.

STEP 14

- Applicants should enter the marks of all subjects including additional subjects as given in the Subjects having grades should not be filled.
- Applicants should enter the marks ONLY of all subjects including additional subjects as given in the Detailed Marks Card (DMC).

STEP 15

- Applicants are also required to upload:
  - Scanned passport size photo of the applicant (not more than 50 KB).
  - Scanned signature of the applicant (not more than 50 KB).
  - Scanned signature of either of the Parent/ Guardian (not more than 50 KB).

PROCEDURE TO APPLY FOR CENTRALIZED COURSES

STEP 16

- One set of scanned original testimonials/certificates should be uploaded (in .pdf format only) along with the admission form:
  - ➤ Matriculation Certificate for Date of Birth.
  - ➤ 10+2 Detailed Marks Certificate. (Original)/ DigiLocker verified
  - ➤ University/ Board Detailed Marks Certificate (DMC) of the lower examination passed.
  - ➤ Character Certificate from the institution last attended or from a Gazetted Officer in case of private candidates. (**Specimen of the form is given at Page Number 7**)
  - ➤ Migration Certificate/ Inter-University Migration Certificate.
  - ➤ Reserved Category Certificate issued by Competent Authority (if applicable)
  - ➤ Scheduled Caste/ Scheduled Tribe/ Differently Abled/ Physically Challenged Persons/ Wards of Freedom Fighters/ Wards of Defence/ Para-Military Personnel/ Wards of Kashmiri Migrants and Kashmiri Pandits/ Kashmiri Hindu Families (non-migrants living in Kashmir Valley)/ Victims of November 1984 Riots and Terrorism/ Wards of Permanently Disabled and Martyrs of Kargil War/ Single Girl Child/ One Girl Child out of the only Two Girl Children/ Cancer/Aids/ Thalassemia Patient/ Rural Area Students/ Border Area Students/ Excellence in Youth Festival/ Economically Weaker Sections (**Specimen of the relevant form is given at Page Number 7**)
  - ➤ Sports Gradation Certificate issued from Chandigarh Sports Department for both U.T Pool and General Pool applicants. (In case of Sports Category)
  - ➤ Equivalence Certificate from Panjab University Chandigarh of the last course passed by the applicant (wherever required).
  - ➤ Gap Year Affidavit. (**Specimen of the form is given at Page Number 7**)

STEP 17

- Applicants will be able to view and modify the information before the final submission of the application form. After the final submission on the last date of application, the form will be locked, and modifications are not possible. Applicants should note the Application Form Number generated after online form submission for further correspondence.

IMPORTANT INSTRUCTIONS FOR ONLINE NON-CENTRALIZED ADMISSIONS

Undergraduate Classes

Admissions to Undergraduate Courses are Non-Centralized (refer to page no.) and will be done by respective colleges (Government Colleges and Privately Managed Aided Colleges). For detailed admission schedule and other related information regarding Undergraduate Non-Centralized Courses, please refer to respective college prospectus / website in which the applicant wishes to apply.

a. For Government Colleges:

1. All the applicants seeking admission to Undergraduate Non-centralized courses in Government Colleges have to fill the admission form ONLINE at DHE website www.dhe.chd.gov.in upto 22th June, 2023 (Thursday) by 5:00 pm.

2. **For procedure to apply online at DHE website www.dhe.chd.gov.in, refer to page no. 11.**

3. Applicants can apply for different Colleges with the same **User id and Password**. However, he/ she will have to fill separate form for each college where he/ she wishes to apply.

4. If the applicant wishes to apply for more than one course, he/ she will have to fill in separate forms for each course.

5. **Preparation and Display of Provisional Merit List**

   I. The admission will be based on merit, which will be calculated on the basis of marks obtained in qualifying examination, **fraction of marks** less than the requisite percentage will not be rounded off to the advantage of the applicants i.e. 32.9%, 39.9% and 49.9% will not be rounded off to 33%, 40% and 50% respectively. In addition, weightage wherever applicable, will be given as per norms of Panjab University, Chandigarh.

   II. In case of a tie at any stage in the preparation of the merit list, applicants securing equal marks will be bracketed together. Their inter-se-merit will be determined according to the following criteria (**Refer to Panjab University, Chandigarh, Handbook of Information 2021, Part-A, Page No. 33**):

      1. Applicant having higher percentage of marks in the qualifying examination shall rank higher in order of merit.

      2. That if the marks are also same in the qualifying examination, then the applicant obtaining more marks in the immediate lower examination shall rank higher in order of merit.

      3. That if two or more applicants secure equal marks in (i) and (ii) above, then the applicant older in age shall rank higher in order of merit.

   III. The list of all the applicants who have applied online will be displayed course wise on the DHE website www.dhe.chd.gov.in as well as on respective college website on **23rd June, 2023 (Friday) by 5:00 pm**.

   IV. The applicants can report the discrepancies (if any) to the respective college through email provided by the college in their prospectus by **25th June, 2023 (Sunday) by 5:00 pm**.

V. The scrutiny of forms will begin from 26th June, 2023 (Monday). At the time of scrutiny of the form, if any discrepancy is found regarding any information given/ documents uploaded, an SMS will be sent to the applicant on his/her registered mobile number. Applicant's form will be unlocked and he/she will be able to upload the additional document demanded on receiving the SMS regarding discrepancy, if any. **The applicant has to rectify the discrepancy immediately otherwise he/she will be considered as an ineligible applicant.**

VI. The provisional list of all eligible applicants will be displayed on the DHE website www.dhe.chd.gov.in as well as on respective college websites on **29th June, 2023 (Thursday) by 5:00 pm.**

VII. If an applicant, having reserved category, falls under **GENERAL CATEGORY** in the merit list, the applicant will be given admission in the **GENERAL CATEGORY** only. So, the applicant must follow the admission schedule of General Category on the date and time specified under General Category.

VIII. **The admissions under SPORTS Category will be done after the issuance of Gradation Certificate (whenever) by the Sports Department, Chandigarh Administration. The schedule for the same will be uploaded on DHE website www.dhe.chd.gov.in. However, the applicant has to choose the sports reservation while applying in online admission form.**

6. Once the applicant's form is verified by the college, the seat will be assigned by the college as per the date and time mentioned in the respective College Admission Schedule. The applicant will then receive an SMS / EMAIL regarding deposit of fee on the registered mobile number on the day of admission schedule. In addition, applicants can also check their admission status through **their respective DHE login or on DHE website at** http://dhe.chd.gov.in/Version2/epayment/paynow.aspx.

7. Applicants can deposit the fee online at DHE website **www.dhe.chd.gov.in**.

8. The fee must be deposited within 24 hours of seat allocation otherwise the seat will be cancelled automatically.

For further admission procedure and subject combinations, the applicant will refer to the respective Government College prospectus/ website.

b. For Privately Managed Aided Colleges:

1. All the applicants seeking admission in **Undergraduate Non-Centralized Courses** in Privately Managed Aided Colleges, **DO NOT** have to fill the admission form at the DHE website **www.dhe.chd.gov.in**. They will refer to the prospectus/ website of the respective college for instructions regarding filling of form.

Note:

1. Admission to B.A. I in all Government and Privately Managed Aided Colleges will be done at respective college level w.e.f. 10th July, 2023 (Monday) onwards.
2. Pool can be converted inter-se as and when the list of applicants in respective category is exhausted.
3. All the admitted applicants are required to submit online the Anti-Ragging Undertaking at the Anti- Ragging Web Portal of Government of India (www.antiragging.in or www.amanmovement.org).

ONLINE NON-CENTRALIZED ADMISSION SCHEDULE
FOR POSTGRADUATE COURSES

M.A. / M.Com. / M.Sc. / PG Diplomas

IMPORTANT DATES

Particulars	Date	Time
Start of Submission of Online Admission Forms	10th July 2023 (Monday)	1:00 p.m.
Last date for Online Submission of Admission Forms	24th July 2023 (Monday)	
Display of List of all Applicants	26th July 2023 (Wednesday)	5:00 pm
Reporting of Discrepancies by Applicants	28th July 2023 (Friday)	5:00 pm
Display of Final List of Applicants by respective colleges	5th August 2023 (Saturday)	5:00 pm
Admission Starts	7th August 2023 (Monday)	9:00am

NOTE:
1. Application form submitted after due date or incomplete in any respect will not be accepted.
2. All admissions will be done online and there will be no physical counselling.
3. For the admission schedule of M.P.ED., refer to PGGC-11 prospectus / website.

> ➤ FOR ADMISSION SCHEDULE OF NON-CENTRALIZED POSTGRADUATE COURSES OF PRIVATELY MANAGED AIDED COLLEGES, REFER TO THE WEBSITE OF THE RESPECTIVE COLLEGES.

PROCEDURE TO APPLY FOR POST GRADUATE COURSES

STEP 1

- Log in to the DHE website (www.dhe.chd.gov.in) with the registered Applicant User ID and Password.

STEP 2

- After successful Login, Click on APPLICATION FORM link Applicant will further be asked two options: 1) New Student 2) Old Student
- Applicants will select New Student.

STEP 3

- Applicant will be given two options:- 1) Degree Colleges 2) Professional Colleges. Select: Option 1) Degree Colleges.

STEP 4

- Applicant will further be given two options: 1) Centralized 2) Non-Centralized Click on Non-Centralized

STEP 5

- Instruction page will be displayed, read the rules and regulations thoroughly then Click Next button and select the respective college and stream/course.

STEP 6

- The application form will be displayed to the applicant. Applicants will have to fill details in various columns as required.

STEP 7

- Applicant will fill lower examination details and finally submit the form.

STEP 8

- Tick mark the reserved category, if any, and upload the valid supporting documents showing the name of the applicant. Certificates issued in the name of parents will not be valid. If the applicant has not tick marked any reserved category, he/she cannot claim the seat in that category at the time of admission. Applicants not selecting any Reservation will be considered under General Category.

STEP 9

- The application form has separate columns for Mother's Name and Father's Name. Applicants should preferably mention names of both the parents. However, in case an applicant doesn't wish to declare the name of either the Mother or the Father, he/she may not be forced to do so and no applicant will be denied admission on this ground.

STEP 10

- Applicants must fill in the working Email ID and WhatsApp Mobile Number of the parents.

STEP 11

- The column meant for hostel accommodation in the admission form should be filled with a YES or a NO. If the applicant does not opt for hostel in the form then he/she cannot claim a hostel seat at the time of admission as his/her right. For further details, refer to page no. 17. In case an applicant applies for hostel accommodation, he/she must fill in complete particulars of Local Guardian (resident of Chandigarh/ Mohali/ Panchkula only).

STEP 12

- Applicants must fill in his/her bank details (Bank Name, Account Number, IFSC Code of Branch), Aadhar Card Number (if allotted), EPIC Number (Voter Card number if allotted), and Ration card details (if any).

STEP 13

- The full name of the College / Institute from which the last examination has been qualified is to be given.

STEP 14

- Applicants should enter the lower previous examination marks.

STEP 15

- Applicants are also required to upload:
  - Scanned passport size photo of the applicant (not more than 50 KB).
  - Scanned signature of the applicant (not more than 50 KB).
  - Scanned signature of either of the Parent/ Guardian (not more than 50 KB).

STEP 16

- One set of scanned original testimonials/certificates should be uploaded (in .pdf format only) along with the admission form:
  - University/ Board Detailed Marks Certificate (DMC) of the lower examination passed.
  - Character Certificate from the institution last attended or from a Gazetted Officer in case of private candidates. **(Specimen of the form is given at the end of the Prospectus)**
  - Migration Certificate/ Inter-University Migration Certificate.
  - Reserved Category Certificate issued by Competent Authority (if applicable)
  - Scheduled Caste/ Scheduled Tribe/ Differently Abled/ Physically Challenged Persons/ Wards of Freedom Fighters/ Wards of Defence/ Para-Military Personnel/ Wards of Kashmiri Migrants and Kashmiri Pandits/ Kashmiri Hindu Families (non-migrants living in Kashmir Valley)/ Victims of November 1984 Riots and Terrorism/ Wards of Permanently Disabled and Martyrs of Kargil War/ Single Girl Child/ One Girl Child out of the only Two Girl Children/ Cancer/Aids/ Thalassemia Patient/ Rural Area Students/ Border Area Students/ Excellence in Youth Festival/ Economically Weaker Sections **(Specimen of the form is given at Page Number ?)**
  - Sports Gradation Certificate issued from Chandigarh Sports Department for both U.T Pool and General Pool applicants. (In case of Sports Category)
  - Equivalence Certificate from Panjab University Chandigarh of the last course passed by the applicant (wherever required).
  - Gap Year Affidavit. **(Specimen of the form is given at Page Number ?)**

STEP 17

- Applicants will be able to view and modify the information before the final submission of the application form. After the final submission on the last date of application, the form will be locked, and modifications are not possible. Applicants should note the Application Form Number generated after online form submission for further correspondence

Post Graduate Courses

Admissions to all Post Graduate (PG) Courses are Non-Centralized (refer to page no.) and will be done by respective colleges (Government Colleges and Privately Managed Aided Colleges). For detailed admission schedule and other information, please refer to respective college prospectus/ website in which the applicant wishes to apply.

a. For Government Colleges:

1. All the applicants seeking admission in Post Graduate Courses in Government Colleges have to fill the admission form ONLINE at DHE website www.dhe.chd.gov.in upto 24th July, 2023 (Monday) by 5:00 pm.

2. **For procedure to apply online at DHE website www.dhe.chd.gov.in, refer to page no. 11.**

3. Applicant can apply for different Colleges with the same **User id and Password**. However, he/ she will have to fill separate form for each college where he/ she wishes to apply.

4. If the applicant wishes to apply for more than one course, he/ she will have to fill the separate form for each course.

5. **Preparation and Display of Provisional Merit List**

   I. The admission will be based on merit, which will be calculated on the basis of marks obtained in qualifying examination, **fraction of marks** less than the requisite percentage will not be rounded off to the advantage of the applicants i.e. 32.9%, 39.9% and 49.9% will not be rounded off to 33%, 40% and 50% respectively. In addition, weightage wherever applicable, will be given as per norms of Panjab University, Chandigarh.

   II. In case of a tie at any stage in the preparation of the merit list, applicants securing equal marks will be bracketed together. Their inter-se-merit will be determined according to the following criteria (**Refer to Panjab University, Chandigarh, Handbook of Information 2021, Part-A, Page No. 33**):

      1. Applicant having higher percentage of marks in the qualifying examination shall rank higher in order of merit.

      2. That if the marks are also same in the qualifying examination, then the applicant obtaining more marks in the immediate lower examination shall rank higher in order of merit.

      3. That if two or more applicants secure equal marks in (i) and (ii) above, then the applicant older in age shall rank higher in order of merit.

   III. The list of all the applicants who have applied online will be displayed course-wise on the DHE website www.dhe.chd.gov.in as well as on respective college website on **26th July, 2023 (Wednesday) by 5:00 pm.**

   IV. The applicants can report the discrepancies (if any) to the respective college through email provided by the college in their prospectus by **28th July, 2023 (Friday) by 5:00 pm.**

V. The scrutiny of forms will start from 29th June, 2023 (Saturday). At the time of scrutiny of the form, if any discrepancy is found regarding any information given/ documents uploaded, an SMS will be sent to the applicant on his/her registered mobile number. Applicant's form will be unlocked and he/she will be able to upload the additional document demanded on receiving the SMS regarding discrepancy, if any. **The applicant has to rectify the discrepancy immediately otherwise he/she will be considered as an ineligible applicant**.

VI. The provisional list of all eligible applicants will be displayed on the DHE website **www.dhe.chd.gov.in** as well as on respective college website on **5th August, 2023 (Saturday) by 5:00 pm**.

VII. If an applicant, having reserved category, falls under **GENERAL CATEGORY** in the merit list, the applicant will be given admission in the **GENERAL CATEGORY** only. So, the applicant must follow the admission schedule of General Category on the date and time specified under General Category.

VIII. **The admissions under SPORTS Category will be done after the issuance of Gradation Certificate (whenever) by the Sports Department, Chandigarh Administration. The schedule for the same will be uploaded on DHE website www.dhe.chd.gov.in. However, the applicant has to choose the sports reservation while applying in online admission form.**

6. Once the applicant's form is verified by the college, the seat will be assigned by the college as per the date and time mentioned in the respective College Admission Schedule. The applicant will then receive an SMS / EMAIL regarding deposit of fee on the registered mobile number on the day of admission schedule. In addition, applicants can also check their admission status through **their respective DHE login or on DHE website at** **http://dhe.chd.gov.in/Version2/epayment/paynow.aspx.**

7. Applicants can deposit the fee online at DHE website **www.dhe.chd.gov.in.**

8. The fee must be deposited within 24 hours of seat allocation otherwise the seat will be cancelled automatically.

b. For Privately Managed Aided Colleges:

1. All the applicants seeking admission in PG Courses in **Privately Managed Aided Colleges, DO NOT** have to fill the admission form at **www.dhe.chd.gov.in**. They will refer to the prospectus/ website of the respective college for instructions regarding filling of form.

Note:

1. **Admission to Post Graduate Courses in all Government and Privately Managed Aided Colleges will be done at respective college level w.e.f. 7th August, 2023 (Monday) onwards.**

2. **Pool can be converted inter-se as and when the list of applicants in respective category is exhausted.**

GCCBA IN MEDIA

अंतर्राष्ट्रीय प्लास्टिक बैग मुक्त दिवस का आयोजन

चंडीगढ़, 4 जुलाई (आशीष) : सेक्टर-50 स्थित गवर्नमेंट कॉलेज ऑफ कामर्स एंड बिजनैस एडमिनिस्ट्रेशन में एन.एस.इकाई की ओर से अंतर्राष्ट्रीय प्लास्टिक बैग मुक्त दिवस का आयोजन किया गया। ऑनलाइन मोड के माध्यम से कार्यक्रम का आयोजन किया गया। एन.एस.एस. के कार्यक्रम अधिकारी आशुतोष शर्मा ने प्रतिभागियों के साथ बातचीत करते हुए प्लास्टिक की थैलियों के अधिक उपयोग के नुकसान के बारे में विचार मंथन किया। उन्होंने बताया कि यह वर्तमान युग में चिंता का विषय बन गया है। सभी प्रतिभागियों ने शपथ ली की वे प्लास्टिक की थैलियों बल्कि सिंगल यूज प्लास्टिक की बोतलों और इसी तरह के अन्य उत्पादों का उपयोग बंद करेंगे। कार्यक्रम अधिकारी वंदना जैन ने प्लास्टिक बैग पर प्लास्टिक निर्भरता को कम करने के विभिन्न न तरीकों पर चर्चा की।

: सेक्टर-50 स्थित गव ऑफ कॉमर्स एंड एडमिनिस्ट्रेशन में एम आर.ई. के सहयोग से प्रदर्शनी का आयोजन

योगा सेशन

साइक्लोथॉन में दि

एंड बिजनैस एडमिनिस्ट्रेशन में पर्यावरण सोसायटी 5 सहयोग से विशेष पौधारोपण कार्यक्रम का आयोजन सर में 50 के करीब औषधीय और फलदार पौधे रोपे मरप्रीत एस सिझेर, डॉ. वी. मगेश, मनोज कुमार और कौर ने भी पौधारोपण किया।

World AIDS Day

The Aman Sandesh Times Network

GCCBA, Sector-50, Chandigarh

The Aman Sandesh Times Network

Chandigarh: The Cultural Committee of Government

, 7 अक्तूबर (आशीष): स्थित गवर्नमेंट कालेज आफ बिजनैस एडमिनिस्ट्रेशन ता पर व्याख्यान का आयोजन किया गया। कार्यक्रम का प्रेंसीपल डा. पूनम अग्रवाल होंने साइबर धोखाधड़ी का के अपने बहुमूल्य अनुभव के साथ साझा किया। डीन सिंह ने सोशल मीडिया और माध्यम से साइबर धोखाधड़ी

lucted at

in various events like, folk dance, solo dance, group dance, classical dances, poem recitation, play, singing; stand-up comedy, fine arts, literary events, mimicry and instrument playing were also part of this occasion.

Prof. (Dr.) Punam Agarwal, praised all the participants for putting up a splendid show.

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