

From

The Principal
Govt. College of Commerce and Business Administration
Sector-50, Chandigarh

To

For Address Please
cc/colaf

Memo no. GCCBA-50/CT/2024/2603-12
Dated Chandigarh, the 20/12/2024


Subject: Quotations are invited in a sealed envelope through Speed post/Registered Post/Courier/By hand, super scribed "Quotation for Repair of Sofa."

You are required to submit your lowest rate of your firm for work of fixing of new window panes made up of polycarbonate sheet in this college and the quotations should reach the undersigned on or before 26.12.2024 by 2.00 p.m. Sealed envelope containing quotation should be superscripted "QUOTATION FOR WORK OF REPAIR OF SOFA".

S.No.	Item/Article	Quantity	Scope of Work	Remarks
1.	Repair of Sofa Set	07 seater	Complete Repair of Sofa Set including Change of Cloth (good quality-made of cotton)	-Quote the Lowest Rate -The firm can visit the college on any working day between 10:00 am to 3:00 pm to have an access of the work.

Terms and Condition: -

1. The colour of cloth and quality need to be approved before start of work
2. The work should be completed within ten days from the issue of work order.
3. The college will not provide any material or helping staff.
4. The firm should deploy competent staff for this work.
5. The firm will use their own material and equipment.
6. The charges should be inclusive of to and fro and any other charges if applicable should be shown differently.
7. As per statutory norms applicable deduction will be deducted from and after satisfaction certificate of College inspection committee
8. The College authority reserves the right to accept or reject any quotations without any reason thereof.
9. The quotation should be free from errors and corrections.
10. If the firm fails to do the work as per agreed terms & conditions, he has to pay the College the cost of damage and loss occurred due from his part.
11. The successful firm shall complete all necessary formalities as per rules.
12. The College Authority reserves the right to modify any of the above terms & conditions on genuine grounds.


Principal
Govt. College of Commerce and Business
Administration, Sector-50, Chandigarh

20/12/24