

From

The Principal  
Govt. College of Commerce and Business Administration  
Sector-50, Chandigarh

To

In-Charge College Website

Memo no. GCCBA-50/CT/2025/246  
Dated Chandigarh, the 06/02/25

**Subject: Quotations are invited in a sealed envelope through Speed post/Registered Post/Courier, super scribed "Quotation for supply Cartridge-Canon Printer".**

You are required to submit your lowest rate for supply of cartridges for Canon Printer (Image Class LBPB23CDW). The rate (lowest) quoted by your firm should reach the undersigned on or before 15.02.2025 up-to 12.00 noon. Sealed envelope containing quotation should be superscribed "**Quotation for supply of Cartridge for Canon Printer**".

S.No.	Item/Article	Qty.	Specification	Remarks
1.	Cartridges for Canon Printer	04	Cartridges for Canon Printer Model: Image Class LBPB23CDW  a. Cartridge 054 Black-01  b. Cartridge 054 Cyan Yellow, Magenta-01 each	1. Maker should be Canon only-no compatibility cartridge is acceptable  2. Rate Should be quoted for each cartridge differently

**Terms and Condition: -**

1. The supply of item/article should be done within ten days from the issue of letter.
2. The quoted rate should be clear any other charges or taxes should be shown differently.
3. As per statutory norms applicable deduction will be deducted from and after satisfaction certificate of College inspection committee
4. The College authority reserves the right to accept or reject any quotations without any reason thereof.
5. The quotation should be free from errors and corrections.
6. The successful firm shall complete all necessary formalities as per rules.